

***Bid Package  
For  
PFCC Casework Renovation***

***City of Pigeon Forge***



***Bid Opening: Tuesday, February 13, 2024  
2:00 PM***

***City of Pigeon Forge  
Department of Parks & Recreation  
170 Community Center Drive  
Pigeon Forge, Tennessee 37863  
(865) 429-7373***



The City of Pigeon Forge is accepting sealed bids on the demolition of existing casework and the replacement with new casework according to the attached specifications.

Specifications may be obtained from the Department of Parks and Recreation office located in the Pigeon Forge Community Center, 170 Community Center Drive, Pigeon Forge TN, 37863. Technical questions should be referred to Jacob Cave, Community Center Manager at 865-429-7373 or via email at [jcave@cityofpigeonforgetn.gov](mailto:jcave@cityofpigeonforgetn.gov)

Bids shall be received until 2:00 pm on Tuesday, February 13, 2024, at which time they will be publicly opened and read aloud in the conference room of the Pigeon Forge Community Center. Bids must be sealed with bidder's name, address, bid opening time and date, and the quotation "PFCC Casework Renovation" stated plainly on the outside. **Bids should be mailed to:**

**Department of Parks and Recreation  
Attn: Jacob Cave, Community Center Manager  
170 Community Center Drive  
Pigeon Forge, TN 37863**

No bid may be withdrawn for thirty (30) days.

The City of Pigeon Forge reserves the right to waive any and all informalities that are in the best interest of the City, to accept or reject any bid and/or any part thereof, and to accept the bid deemed in the best interest of the City of Pigeon Forge. The City of Pigeon Forge is an EOE and complies with ADA and Title VI.

**Each bidder must complete and sign the Bid Tabulation Sheet.**

**NOTE: THE CITY RESERVES THE RIGHT TO SELECT ONE OR MORE OF THE ITEMS QUOTED. BIDDERS MUST QUOTE EACH AREA INDEPENDENTLY AS A STAND ALONE ITEM. CITY ALSO RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

## **GENERAL PROVISIONS**

Sealed bids, subject to the specifications and conditions contained herein and attached hereto, will be received in the Parks and Recreation Department until but no later than 2:00 pm on Tuesday, February 13, 2024, and then publicly opened.

Prices quoted shall not include sales taxes. The successful bidder shall be provided a tax exemption form, if required, with their city payment.

Any additions, deletions, or variations from the following specifications must be noted.

Upon completion, inspection of the product and installation will be made by an agent of the City of Pigeon Forge, and if found defective or fails in any way to meet the terms of this agreement, funds may be withheld until corrections are made.

All technical specifications on any alternate must accompany bid.

No bid can be withdrawn after the scheduled closing time for receipt of bids for thirty (30) calendar days.

To be considered, your bid must be submitted on a copy of the "Bid Tabulation Sheet". Bidders shall sign this form in the space provided and return with bid document to: Department of Parks and Recreation, 170 Community Center Drive, Pigeon Forge, TN 37863. Bids shall be returned in a bid envelope sealed with bidder's name, address, bid opening time and date, and the quotation "**PFCC Casework Renovation**" clearly marked on the outside of the envelope. Bids will not be accepted via fax machine or e-mail.

Time is of the essence and bids received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. The time of receipt shall be determined by the date and time stamped at the Department of Parks and Recreation. Bidders are responsible for deadline indicated. Late bids received will be so noted in the bid file in order that the vendor's name will not be removed from any future bid/vendor list.

**EQUIVALENT BIDS:** WHEN BRAND OR TRADE NAMES ARE USED IN THE BID INVITATION, IT IS FOR THE PURPOSE OF ITEM IDENTIFICATIONS AND TO ESTABLISH STANDARDS FOR QUALITY, STYLE AND FEATURES. BIDS ON EQUIVALENT ITEMS OF SUBSTANTIALLY THE SAME QUALITY, STYLE AND FEATURES ARE INVITED UNLESS ITEMS ARE MARKED "NO SUBSTITUTE". EQUIVALENT BIDS MUST BE ACCOMPANIED BY DESCRIPTIVE LITERATURE AND/OR SPECIFICATIONS TO RECEIVE CONSIDERATION. DEMONSTRATIONS AND/OR SAMPLES MAY BE REQUIRED AND WILL BE SUPPLIED AT NO CHARGE TO THE CITY.

**INSURANCE:** THE CONTRACTOR SHALL PROCURE, MAINTAIN, AND PROVIDE PROOF OF INSURANCE COVERAGE FOR INJURIES TO PERSONS AND/OR PROPERTY DAMAGE AS MAY ARISE FROM OR IN CONJUNCTION WITH, THE WORK

PERFORMED ON BEHALF OF THE CITY BY THE CONTRACTOR, HIS AGENTS, REPRESENTATIVES, EMPLOYEES OR SUBCONTRACTORS AT THEIR OWN EXPENSE. PROOF OF COVERAGE SHALL BE SUBMITTED PRIOR TO ENTERING INTO THE CONTRACT AND SUCH COVERAGE SHALL BE MAINTAINED BY THE CONTRACTOR FOR THE DURATION OF THE CONTRACT PERIOD.

**NEW MATERIALS, SUPPLIES OR EQUIPMENT:** UNLESS OTHERWISE SPECIFIED, ALL MATERIALS, SUPPLIES OR EQUIPMENT OFFERED BY A BIDDER WILL BE NEW, UNUSED, OF RECENT MANUFACTURE, FIRST CLASS IN EVERY RESPECT, AND SUITABLE FOR THEIR INTENDED PURPOSE.

**WARRANTY:** SUPPLIES OR SERVICES FURNISHED AS A RESULT OF THIS BID WILL BE COVERED BY THE MOST FAVORABLE COMMERCIAL WARRANTIES, EXPRESSED OR IMPLIED, THAT THE BIDDER AND/OR MANUFACTURER GIVES TO ANY CUSTOMER THE RIGHTS AND REMEDIES PROVIDED HEREIN ARE IN ADDITION TO AND DO NOT LIMIT ANY RIGHTS AFFORDED TO THE CITY BY ANY OTHER CLAUSE OF THIS BID. THE CITY RESERVES THE RIGHT TO REQUEST FROM BIDDERS A SEPARATE MANUFACTURER CERTIFICATION OF ALL STATEMENTS MADE IN THIS PROPOSAL. ALL WORKMANSHIP SHALL BE WARRANTIED FOR ONE YEAR.

**METHOD OF AWARD AND NOTIFICATION:** BIDS WILL BE ANALYZED AND THE AWARD MADE TO THE LOWEST, BEST, RESPONSIVE AND RESPONSIBLE BIDDER(S) WHOSE BID CONFORMS TO THE SPECIFICATIONS AND WHOSE BID IS CONSIDERED TO BE THE BEST VALUE IN THE OPINION OF THE CITY. THE CITY RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS AND ANY PART OF A BID; TO WAIVE INFORMALITIES, TECHNICAL DEFECTS, AND MINOR IRREGULARITIES IN BIDS RECEIVED AND TO AWARD BID ON AN ITEM BY ITEM BASIS, BY SPECIFIED GROUPS OF ITEMS OR TO CONSIDER BIDS SUBMITTED ON "ALL OR NOTHING" BASIS IF THE BID IS CLEARLY DESIGNED AS SUCH OR WHEN IT IS DETERMINED TO BE IN THE BEST INTEREST OF THE CITY.

**DELIVERY TERMS:** ALL DELIVERIES WILL BE FOB DESTINATION. ALL FREIGHT CHARGES WILL BE INCLUDED IN THE BID PRICE.

**DAMAGED AND/OR LATE SHIPMENT:** THE CITY HAS NO OBLIGATION TO ACCEPT DAMAGED SHIPMENTS AND RESERVES THE RIGHT TO RETURN AT THE CONTRACTOR'S EXPENSE DAMAGED MERCHANDISE EVEN THOUGH THE DAMAGE WAS NOT APPARENT OR DISCOVERED UNTIL AFTER RECEIPT OF THE ITEMS. THE CONTRACTOR IS RESPONSIBLE FOR NOTIFYING THE CITY BUILDING MAINTENANCE SUPERVISOR OF ANY LATE OR DELAYED SHIPMENTS. THE CITY RESERVES THE RIGHT TO CANCEL ALL OR ANY PART OF AN ORDER IF THE SHIPMENT IS NOT MADE AS PROMISED.

**SAFETY:** ALL PRACTICES, MATERIALS, SUPPLIES, AND EQUIPMENT WILL COMPLY WITH THE FEDERAL OCCUPATIONAL SAFETY AND HEALTH ACT, AS

WELL AS ANY PERTINENT FEDERAL, STATE AND/OR LOCAL SAFETY OR ENVIRONMENTAL CODES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE MATERIAL SAFETY DATA SHEETS FOR PRODUCT(S) REQUIRING THE SAME.

**DISCLAIMER OF LIABILITY:** THE CITY NOR ANY OF ITS AGENCIES, WILL NOT HOLD HARMLESS OR INDEMNIFY ANY BIDDER FOR ANY LIABILITY WHATSOEVER.

**HOLD HARMLESS:** THE CONTRACTOR AGREES TO PROTECT, DEFEND, INDEMNIFY AND HOLD THE CITY OF PIGEON FORGE, ITS OFFICERS, EMPLOYEES AND AGENTS FREE AND HARMLESS FROM AND AGAINST ANY AND ALL LOSSES, PENALTIES, DAMAGES, SETTLEMENTS, COSTS CHARGES, PROFESSIONAL FEES OR OTHER EXPENSES OR LIABILITIES OF EVERY KIND AND CHARACTER ARISING OUT OF OR RELATING TO ANY AND ALL CLAIMS, LIENS, DEMANDS, OBLIGATIONS, ACTIONS, PROCEEDINGS OR CAUSE OF ACTION OF EVERY KIND AND CHARACTER IN CONNECTION WITH OR ARISING DIRECTLY OR INDIRECTLY OUT OF THIS AGREEMENT AND/OR THE PERFORMANCE HEREOF, WITHOUT LIMITING THE GENERALITY OF THE FOREGOING, ANY AND ALL SUCH CLAIMS, ETC., RELATING TO PERSONAL INJURY, INFRINGEMENT OF ANY PATENT, TRADEMARK, COPYRIGHT, (OR APPLICATION FOR ANY THEREOF) OR OF ANY OTHER TANGIBLE OR INTANGIBLE PERSONAL OR PROPERTY RIGHT, OR ACTUAL OR ALLEGED VIOLATION OF ANY APPLICABLE STATUTE, ORDINANCE, ADMINISTRATIVE ORDER, RULE OR REGULATION, OR DECREE OF ANY COURT WILL BE INCLUDED IN THE INDEMNITY HEREUNDER. THE CONTRACTOR FURTHER AGREES TO INVESTIGATE, HANDLE, RESPOND TO PROVIDE DEFENSE FOR AND DEFEND ANY SUCH CLAIMS, ETC. AT HIS/HER SOLE EXPENSE AND AGREES TO BEAR ALL OTHER COSTS AND EXPENSES RELATED THERETO, EVEN IF SUCH CLAIM IS GROUNDLESS, FALSE OR FRAUDULENT.

**LAW GOVERNING:** ALL CONTRACTUAL AGREEMENTS WILL BE SUBJECT TO, GOVERNED BY, AND CONSTRUED ACCORDING TO THE LAWS OF THE STATE OF TENNESSEE AND THE CITY OF PIGEON FORGE.

**ANTI-DISCRIMINATION CLAUSE:** NO BIDDER ON THIS REQUEST WILL IN ANY WAY, DIRECTLY OR INDIRECTLY, DISCRIMINATE AGAINST ANY PERSON BECAUSE OF AGE, RACE, COLOR, HANDICAP, SEX, NATIONAL ORIGIN, OR RELIGIOUS CREED.

**RELEASE OF LIEN:** BIDDER AGREES AS APART OF THE BID THAT THEY MUST PROVIDE THE CITY WITH A RELEASE OF LIEN FOR ALL PRODUCTS, SUPPLIES, GOODS, SUB-CONTRACTORS AND LABOR COST USED IN THE CONSTRUCTION AND INSTALLATION OF THE PROJECT. THIS DOCUMENT MUST BE SIGNED, NOTARIZED, AND TURNED INTO THE CITY BEFORE FINAL PAYMENT IS MADE TO THE BIDDER (DOCUMENTATION MAY BE REQUIRED).

## **INSURANCE REQUIREMENTS**

Vendor shall provide and maintain throughout their performance under this contract, insurance in the following minimum requirements. Automobile insurance shall cover all vehicles owned, hired or non-owned, operated by/or on behalf of the contractor in the performance of this contract.

- A. General Public Liability and Property Damage \$1,000,000 per occurrence
- B. Bodily Injury \$1,000,000 per occurrence
- C. Automobile Liability \$1,000,000 per occurrence
- D. Workers' compensation Tennessee Statutory Limit

Prior to start of work, a Certificate of Insurance shall be furnished to the Purchasing Department as evidence of the existence of such insurance. Certificates shall contain provision for a thirty (30) day prior written notice of cancellation or material change and directed to City of Pigeon Forge Parks and Recreation Department, 170 Community Center Drive, Pigeon Forge, Tennessee 37863.

# Pigeon Forge Community Center

## Casework Updates and Renovations

Scope of Work: Demolish existing casework in areas stated below and replace with new casework according to the attached specifications.

### 1. Reception Desk

- a. Existing Front Reception Desk structure to remain, New quartz transaction tops to be installed and fronts to be wrapped with new HPL laminate.
- b. Reception work counter to be demolished and replaced with new Quartz Countertop. Eliminating the storage below the work counter.
- c. Existing casework behind reception desk to be demolished and built new to be in guidelines to ADA and local building codes.

Finishes to be:

Horizontal surfaces/Tops: Quartz – Silestone Blanco Maple 14;

Vertical Surfaces: HPL Laminate – Wilsonart Blackbird 5024K-19

### 2. Child Care Center

- a. Entry registration and storage casework to be demolished and built new.

Finishes to be:

Horizontal surfaces: Quartz – Silestone Blanco Maple 14;

Vertical Surfaces: HPL Laminate – Wilsonart Orange Grove D501-60

### 3. Bowling Center

- a. Bowling Center Service counter casework to be demolished and built new.

Finishes to be:

Horizontal Surfaces: Quartz – Silestone Blanco Maple 14;

Vertical Surfaces: HPL Laminate – Wilsonart French Linen 5016-38

- b. Bowling Center Pro Shop casework to be demolished and built new.

Finishes to be:

Horizontal Surfaces: Quartz - Silestone Blanco Maple 14;

Vertical Surfaces: HPL Laminate - Wilsonart French Linen 5016-38

### \*\*\*\*Notes:

**1.) All new builds to meet current ADA guidelines and local building codes.**

**2.) Attached Floor plan is not to scale – must field verify for bidding purposes.**

**3.) Highlighted areas are included in scope of project.**

## **Specifications:**

### **CABINETS**

Quality Standard: Custom Grade,  
Plastic Laminate Faced Cabinets: Custom grade.  
Cabinets:  
Finish - Exposed Exterior Surfaces: Decorative laminate.  
Finish - Exposed Interior Surfaces: Decorative laminate.  
Finish - Semi-Exposed Surfaces: Decorative laminate  
Finish - Concealed Surfaces: Manufacturer's option.  
Casework Construction Type: Type A - Frameless.  
Cabinet Style: Flush overlay.  
Cabinet Doors and Drawer Fronts: Flush style.

### **LAMINATE MATERIALS**

High Pressure Decorative Laminate (HPDL): NEMA LD 3, types as recommended for specific applications.

**Plastic Laminate:** High-pressure decorative laminate (HPDL) sheet bonded to substrate.

Laminate Sheet: NEMA LD 3, Grade HGS, 0.048 inch nominal thickness.

Finish: As indicated in document

Exposed Edge Treatment: Square, substrate built up to minimum 1-1/4 inch thick;

covered with matching laminate.

Back and End Splashes: Same material, same construction.

### **Countertops, Quartz:**

Solid Surfacing Quartz Countertops: Solid surfacing sheet or plastic resin casting self-supporting over structural members.

Flat Sheet Thickness: 3/4 inch, minimum.

Solid Surfacing Sheet and Plastic Resin Castings: Complying with ISFA 2-01 and NEMA

LD 3; acrylic or polyester resin, mineral filler, and pigments; homogenous, non-porous and

capable of being worked and repaired using standard woodworking tools; no surface

coating; color and pattern consistent throughout thickness.

Finish on Exposed Surfaces: As indicated on the Drawings.

Exposed Edge Treatment: Built up to minimum 1-1/4 inch thick; edge profile as indicated on drawings.



**Casework Finishes**

Quartz Visuals

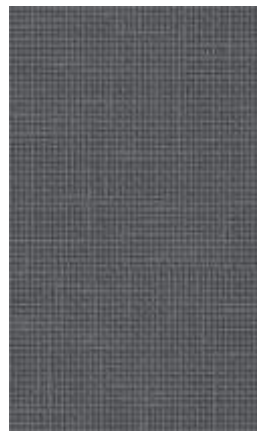


Silestone: Blanco Maple 14

Laminate Visuals



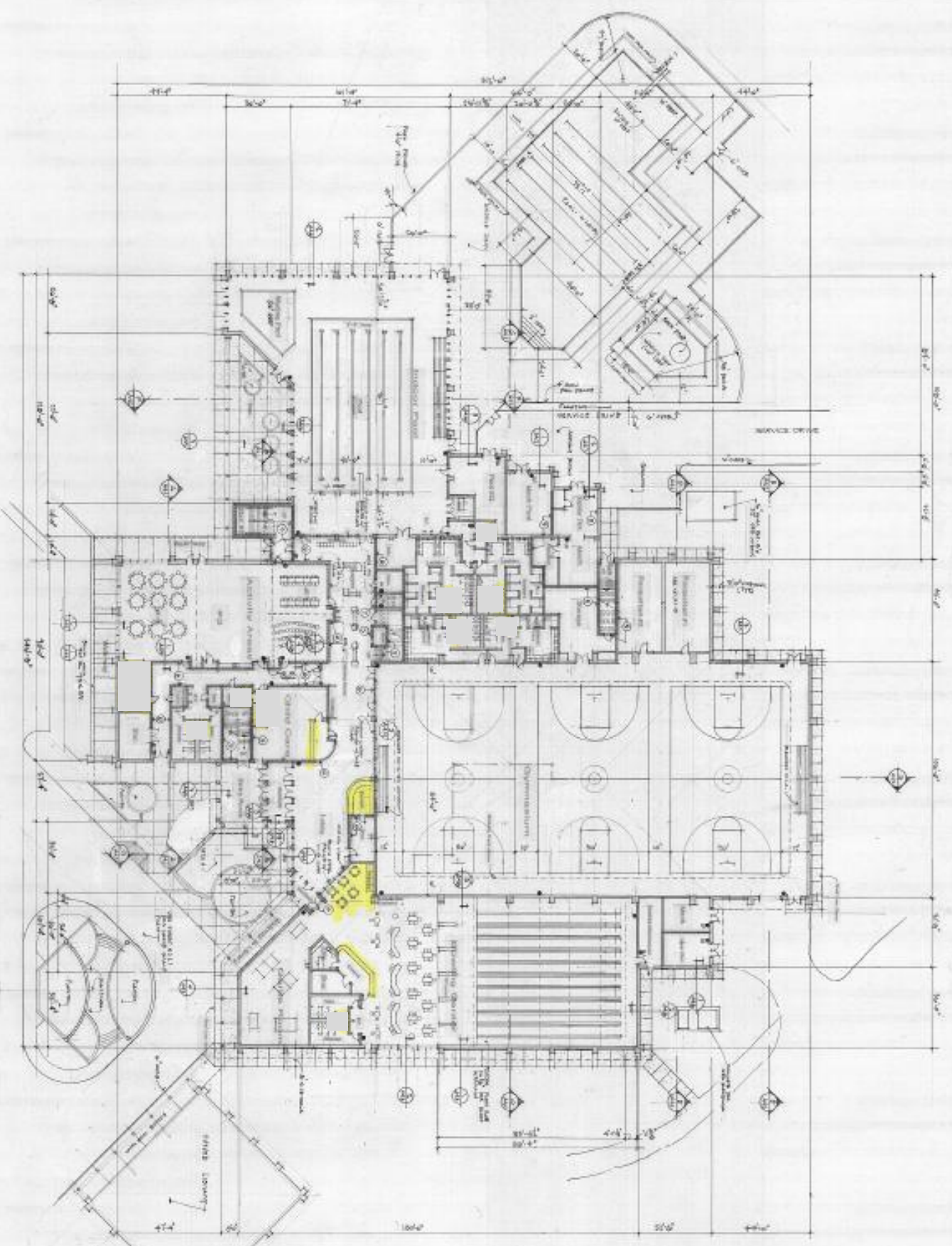
Wilsonart  
Blackbird  
5024K-19



Wilsonart  
French Linen  
5016-38



Wilsonart  
Orange Grove  
D501-60



Main Level Plan

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Pigeon Forge Community Center  
 McGilb Street  
 Pigeon Forge, Tennessee

SRA Architects, Inc.  
 Richard A. SRA  
 400 North Perry  
 Pigeon Forge, TN 37761  
 423.582.1000



Main Level Plan



**BID TABULATION SHEET**  
**RETURN THIS SHEET WITH BID**

We understand that all prices stated do include delivery. Any deviations from the specifications are to be noted. We understand that this bid may not be withdrawn for thirty (30) days.

**NOTE: THE CITY RESERVES THE RIGHT TO SELECT ONE OR MORE OF THE ITEMS QUOTED. BIDDERS MUST QUOTE EACH AREA INDEPENDENTLY AS A STAND ALONE ITEM. CITY ALSO RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS.**

1. Reception Desk Bid for Casework Updates and Renovations:

\$ \_\_\_\_\_

2. Child Care Center Bid for Casework Updates and Renovations:

\$ \_\_\_\_\_

3. Bowling Center Bid for Casework Updates and Renovations:

\$ \_\_\_\_\_

4. Total Bid for all 3 Areas:

\$ \_\_\_\_\_

Signed: \_\_\_\_\_

\_\_\_\_\_  
NAME (PRINT) \_\_\_\_\_  
DATE

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
COMPANY NAME \_\_\_\_\_  
TELEPHONE NUMBER

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ADDRESS

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CITY STATE ZIP

Alternates:

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