

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, OCTOBER 24 2011, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens. Commissioner Brackins was absent.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Reagan.

Mayor Wear asked if there were any comments from citizens.

James Overstreet made a comment about the riding stables at Jayell and Middle Creek Road regarding a possible item on the agenda. Mayor Wear stated the issue Mr. Overstreet was referring to would be addressed at the Planning Commission Meeting on October 25, 2011.

Robin Adair commented on road striping on Ridge Road not being recognizable and also about the speed limit on the Jake Thomas bridge. He also thanked those responsible for fixing the pothole on Ridge Road.

No further comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was approved to accept the bills as noted. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid. The status of the Toll Free Fulfillment invoices still being paid was asked by Commissioner Robinson. City Recorder Clabo stated that according to IT Director Ogle, all issues had not been resolved with making the new system functional. It was requested IT Director Ogle give a status update at an upcoming meeting.

Old Business

There was no old business.

New Business

Discussion and consideration of request from Charlie Cobble to use the City's Teaster Lane Municipal Parking Lot for the 34th F100 Supnationals Show (May 17-19, 2012) and the 3rd Annual All Chevy Supnationals Show (June 15-16, 2012) was presented for approval. Mr. Cobble stated that the show was the same as last year where 42 states and 4 foreign countries were represented. Vice Mayor McClure asked if construction of the event center would be an issue. Assistant City Manager Brackins stated that they could work around the construction. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase five Stalker Radars on Statewide contract 349 for Stalker Radars/Applied Concepts for the police department was presented for approval. Police Chief Baldwin stated that he recommended this purchase of \$1,048 per unit for a total of \$5,240. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase a spare pump for Kings Hills Lift Station from Pumps of Tennessee was presented for approval. Martin Cross with Veolia requested that a backup pump was needed in the event that one goes down. He noted that this would be a sole source since it was pump station specific. Mr. Cross stated that the pump would cost \$5,101. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to donate Library books and tapes to the Friends of the Pigeon Forge Public Library was presented for approval. City Manager Teaster explained that this is a process that the library does about twice annually to clean out old books and videos that are not utilized. On a motion by Commissioner Reagan, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of a change order for Pigeon Forge Fire Station # 2 in the amount of \$7,327.89 for K&F Construction was presented for approval. Mike Smelcer with SRA discussed the 16 proposals as follows: 1) upgrade gaskets for new 16" waterline, cost \$0; 2) install culvert for Dollywood access drive, cost \$0; 3) add roof drain at flat roof area, cost \$879.24; 4) add discharge for condensate drains, cost \$472.45; 5) change route of site sanitary sewer due to underground culvert, cost \$0; 6) no smoking signage, cost to be determined; 7) laminate color scheme, cost \$0; 8) place intake exhaust in soffit, cost \$0; 9) increase in cost of the sewer and water tap fees from published amount, cost \$2,850; 10) cost difference between O.S.B. and plywood, credit \$(742.75); 11) blocking for windows and precast, cost \$1,301.91; 12) notching block and adding ledger for the rafters at end of apparatus bay, cost \$1,554.80; 13) add to construction cost for electric system, item not recommended for approval; 14) change cabinets at refrigerator, cost \$314.94; 15) change attic insulation from R-30 to R-38, cost \$1,097.30; 16) change stainless steel sink from 8" deep to 12" deep on fixture S-1, cost \$165; omit sink S-2, which is credit of \$(565). On a motion by Vice Mayor McClure, second by

Commissioner Robinson, it was unanimously approved to accept the change order as presented.

Discussion and consideration of bids for Millwork purchases from C.F.I., Inc. for the Pigeon Forge Fire Station # 2 was presented for approval. Fire Chief Watson recommended purchasing a table and pedestal at a cost of \$1,977; an entertainment center at a cost of \$924; 7 headboards at a cost of \$4,187; and installation in the amount of \$500 for a total cost of \$7,588. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration of bids to purchase a snow plow from OG Hughes for the Street Department was presented for approval. Public Works Director Miller recommended the low bid from OG Hughes at a cost of \$4,050. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bids to purchase a salt spreader from OG Hughes for the Street Department was presented for approval. Public Works Director Miller recommended purchasing a spreader for a 1 ton truck at a low bid of \$4,610 and a spreader for a dump truck at a low bid of \$10,300. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bids to purchase a dump truck from Worldwide Equipment for the Wastewater Treatment Plant was presented for approval. Amount is unbudgeted and will be paid for out of fund balance. Martin Cross with Veolia recommended low bid in the amount of \$75,000 for truck, \$4,000 for 1 year extended warranty on engine and drive train, and \$1,000 for semi-annual preventative maintenance service for a total of \$80,000. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bids to purchase janitorial and paper supplies from Kelsan and Southeastern Paper Group for the Building Maintenance Department was presented for approval. Parks and Recreation Director Wilbanks recommended that bid be awarded as follows: 1) Category 1 – Sanitary Supplies to Kelsan at a cost of \$15,669.29; 2) Category 2 – Breakroom Supplies and Can Liners at a cost of \$9,381.62; and 3) Category 3 – Johnson Wax Professional Cleaning Products at a cost of \$4,917.58. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the bid as presented.

Discussion and consideration of an agreement with Gresham Smith and Partners for professional engineering services for Pigeon Falls Lane and Jake Thomas Road Construction plans was presented for approval. The amount is unbudgeted and will be paid for out of fund balance or a future bond issue. Jason Brady with Gresham Smith discussed that this would be an addendum to the agreement signed in 2005 for design of

Teaster Lane, Pigeon Falls Lane and Jake Thomas Lane. The purpose of these services is to provide updated construction documents for Pigeon Falls Lane and Jake Thomas Road. Mr. Brady noted that this would be a lump sum budgeted amount of \$91,443. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration of an agreement with Gresham Smith and Partners for professional engineering services for the new trolley center site was presented for approval. Jason Brady with Gresham Smith along with Mass Transit Director Marine discussed the agreement noting that it had been approved by TDOT and it was in the amount of \$116,688. This amount will be paid for with 80% federal dollars, 10% state dollars, and 10% local dollars. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. There will be a beer board meeting on October 26, 2011 at 1:00 p.m. in the council room of city hall.
2. There will be a Planning Commission meeting on October 25, 2011 at 3:00 p.m. in the council room of city hall.
3. The ground breaking ceremony for the new event center will be held on site on October 27, 2011 at 1:00 p.m.
4. Winterfest kickoff will be Tuesday November 8, 2011 at 6:00 p.m. at Patriot Park. The Salute to Veterans parade will start at 4:30 p.m. at the south end of the city.
5. City offices will be closed to observe Veteran's Day on November 11, 2011.
6. There will be new uploads to the city website regarding current city projects and latest news.
7. The traffic signal bid will be opened on Tuesday November 15, 2011.
8. A Veteran's program will be held at the Pigeon Forge High School on November 10, 2011 at 9:30 a.m.
9. The next regularly scheduled meeting will be Monday November 14, 2011.
10. A work session is needed possibly the week of November 14, 2011.

Mayor Wear asked for comments from the board.

Commissioner Robinson asked about the Dry Fork Interceptor Line. It was recommended that City Manager Teaster be authorized to begin negotiations with property owners along the gravity line. On a motion by Commissioner Robinson, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

It was asked about the business Pure Energy being a teen establishment and applying for a beer permit. City Recorder Clabo stated that he had been advised by the owners that the business would be making changes and no longer be solely a teen club.

Vice Mayor McClure asked for continued prayers for Commissioner Brackins.

Having no other comments received, the meeting was duly adjourned at 6:15 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER