

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, SEPTEMBER 23, 2024, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell, and interested citizens. Commissioner Ogle was absent.

Before the meeting Mayor Wear recognized Police Chief Catlett for recently receiving the TML Municipal Achievement Award for Excellence in Police Services. In addition, Risk Manager Bushey was recognized for recently receiving 2024 Excellence in Risk Management Award from Public Entity Partners.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Watts.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Whaley, it was unanimously approved to accept the bills as presented.

**Old Business**

**Ordinance No. 2024-1169** to amend section 8-311 of the City of Pigeon Forge Municipal Code regarding the sale of beer was presented on the second reading. City Attorney Rowell presented. On a motion by Commissioner Watts, second by Commissioner Whaley, and with all voting “aye” the motion was approved on the second reading.

**New Business**

**Ordinance No. 2024-1173** to amend **Ordinance No. 2024-1164** annual appropriations for fiscal year 2024-2025 was presented on the first reading. City Recorder Clabo presented. On a motion by Commissioner Whaley, second by Vice Mayor McClure, and with all voting “aye” the motion was approved on the first reading.

Discussion and consideration of a change order from D&S Construction for site development for the new police department was presented for approval. Assistant City Manager Brackins presented. It was noted that the change order was for changes to site work

and adding of additional retaining wall for the police station/gun range. The change order amount was \$258,323.58. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the change order as presented.

Discussion and consideration of a GMP Amendment for the new police department building with D&S Construction was presented for approval. Mike Smelcer with SRA presented and stated that the cost of the police station would be in the amount of \$21,108,892. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration to accept an ARP grant from the State of Tennessee Department of Tourist Development for the department of tourism was presented for approval. Assistant City Manager Brackins presented. It was noted that this grant amendment changed the amount of funding from previous award of \$448,743.17 for fiscal year 2025 and 2026 and \$186,976.34 for fiscal year 2027 to \$1,084,462.68 for fiscal year 2025. The overall grant amount did not change. On a motion by Commissioner Whaley, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase a 2024 F-150 4X4 crew cab truck for the water plant utilizing the statewide contract from Ford of Murfreesboro was presented for approval. Public Works Director Miller presented and recommended the purchase in the amount of \$50,015. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid for a pre-engineered metal building from Horner Building Co. to be shared by the street and utility departments was presented for approval. Public Works Director Miller presented and recommended the low bid in the amount of \$169,810. On a motion by Vice Mayor McClure, second by Commissioner Whaley, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase ammunition for the police department from Gulf State Distributors, Inc. utilizing the statewide contract was presented for approval. Police Chief Catlett presented and recommended the purchase in the amount of \$65,336.80. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase mobile radios and portable radios for the police department from Motorola Solutions utilizing the statewide contract was presented for approval. Police Chief Catlett presented and recommended the purchase in the amount of \$282,014.77. On a motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase KSB mixing pump parts for the wastewater treatment plant from Water and Waste Equipment was presented for approval. Assistant City Manager Brackins presented and noted that this was a sole source item. It was noted that the cost was in the amount of \$73,236.70. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase an ITracker flow monitor for the wastewater treatment plant from Eastech Flow Controls was presented for approval. Assistant City Manager Brackins presented and noted that this was a sole source item in the amount of \$14,275. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of an annual service agreement with the Hach Company for the wastewater treatment plant was presented for approval. Assistant City Manager Brackins presented and recommended the purchase in the amount of \$16,028. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the request as presented.

Manager’s report included the following:

1. The Planning Commission will meet on Tuesday, September 24, 2024 at 3:00 p.m. in the city council room at city hall.
2. The beer board will meet on Wednesday, September 25, 2024 at 11:00 a.m. in the council room at city hall.
3. There will be a public hearing on Ordinance No. 2024-1170, 2024-1171, and 2024-1172 at the regularly scheduled council meeting on October 14, 2024.
4. A work session is needed soon. A date was set for Tuesday, October 8, 2024 at 3:30 p.m. in the council room at city hall.
5. NQC is underway currently.

Mayor Wear asked for comments from the board.

Mayor Wear congratulated Police Chief Catlett and Risk Manager Bushey on their recent awards. He also thanked everyone for their hard work during the recent car show.

Having no other comments received, the meeting was duly adjourned at 5:45 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER