

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, AUGUST 26, 2024, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Ogle, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, Assistant Finance Director Baiamonte, City Attorney Rowell, and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Watts and second to motion by Vice Mayor McClure.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the bills as presented.

Old Business

There was no old business.

New Business

Ordinance No. 2024-1169 to amend section 8-311 of the City of Pigeon Forge Municipal Code regarding the sale of beer was presented on the first reading. City Attorney Rowell presented. On a motion by Vice Mayor McClure, second by Commissioner Whaley, and with all voting “aye” the motion was approved on the first reading.

Resolution No. 2024-941 authorizing the procurement of Construction Manager At-Risk services by the City of Pigeon Forge, Tennessee for the Douglas Lake Intake/Transfer Booster Station Project and Water Transmission Main Project through a request for proposals was presented for approval. Assistant City Manager Brackins presented. On a motion by Vice Mayor McClure, second by Commissioner Watts, and with all voting “aye” the motion was unanimously approved.

Discussion and consideration of bid for the Traffic Signal Timing Project from Stansell Electric and to increase the local match needed for the Joint EDA Grant was presented for approval. Jeff Mize with CDM Smith presented and recommended the bid in the amount of \$5,188,176.00 with a percentage of overage cost to the city in the amount of \$191,082.24 . On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented with increased local match.

Discussion and consideration of a proposal for engineering services from Cannon and Cannon for the Wears Valley Sewer Interceptor Phase 1B was presented for approval. Will Littlejohn with Cannon and Cannon presented and recommended the agreement. The proposed budget for the agreement is \$248,315.00. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the agreement as presented.

Discussion and consideration to accept a co-op Marketing Grant from the Tennessee Department of Tourist Development for the Department of Tourism was presented for approval. Tourism Marketing Manager Carr presented and recommended the grant in the amount of \$133,333.33 per year for 4 years. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the grant as presented.

Discussion and consideration to accept a TFCA SAFER 3 Grant from the Tennessee Fire Chiefs Association for the Fire Department was presented for approval. Fire Chief Watson presented and recommended the grant. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the grant as presented.

Discussion and consideration to purchase a Ford F-150 4x4 Super Crew Cab Truck for the Building Maintenance Department from Lonnie Cobb Ford utilizing the statewide contract was presented for approval. Parks & Recreation Director Goodwin presented and recommended the purchase in the amount of \$49,803.00 plus registration. On a motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase a Ford F-150 4x2 Regular Cab Truck for the Parks and Recreation Department from Lonnie Cobb Ford utilizing the statewide contract was presented for approval. Parks & Recreation Director Goodwin presented and recommended the purchase in the amount of \$41,052.00 plus registration. On a motion by Vice Mayor McClure, second by Commissioner Whaley, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of bid to purchase Uniforms for the Public Works Department from Perfect Fit Image Apparel was presented for approval. Assistant City Manager Brackins presented and recommended the low bid. On a motion by

Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration of a proposal for engineering services from Collier Engineering Company for the Ogle Drive bridge replacement project was presented for approval. Assistant City Manager Brackins presented and recommended the agreement. The proposed contact is an amount not to exceed \$125,000.00. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of a change order from Hurst Excavating to re-pave Duggan Street after the sewer line installation project was presented for approval. Assistant City Manager Brackins presented and recommended the change order. The change order is in the amount of \$117,825.00 with a net cost to the City of \$67,300.00 after utilizing a deduction from an unused line item. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the change order as presented.

Discussion and consideration to purchase ten (10) MDTs for the Police Department from Insight Public Sector utilizing the OMNIA Partners contract was presented for approval. IT Director Ogle presented and recommended the purchase. The proposed purchase is in the amount of \$51,000.00. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase a dump truck from MHC Kenworth utilizing the Sourcewell Contract for the Wastewater Treatment Plant was presented for approval. Veolia Director Cross presented and recommended the purchase in the amount of \$251,288.56. On a motion by Vice Mayor McClure, second by Commissioner Whaley, it was unanimously approved to accept the purchase as presented.

Manager's report included the following:

1. The Beer Board meeting for Wednesday, August 28, 2024 has been cancelled.
2. The Planning Commission will meet on Tuesday, August 27, 2024 at 3:00 p.m. in the city council room at City Hall.
3. Pigeon Forge City Offices will be closed on Monday, September 2, 2024 in observance of Labor Day.
4. The Education Funding Board will meet on Wednesday, September 4, 2024 at 1:00 p.m. at Pigeon Forge City Hall.
5. Assistant City Manager Brackins presented a request for Change Order #1 for roofing repairs at the Library and Community Center in the amount of

\$33,578.00. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Mayor Wear asked for comments from the board.

Mayor Wear thanked everyone who assisted with the Jeep Invasion.

Having no further comments received, the meeting was duly adjourned at 5:50 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER