

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, JUNE 24, 2024, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Vice Mayor McClure called the meeting to order with the following in attendance: Commissioner Ogle, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell, and interested citizens. Mayor Wear was absent.

Vice Mayor McClure opened the meeting and led in the pledge of allegiance.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Commissioner Ogle and second to motion by Commissioner Watts.

Vice Mayor McClure asked if there were any comments from citizens.

Mika Race discussing 362 Ogle Drive stated that she wanted it on record that she was in attendance and would not stop until justice is served.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the bills as presented.

**Old Business**

**Ordinance No. 2024-1163** to amend Ordinance No. 2023-1153 annual appropriations for fiscal year 2023-2024 was presented for the second reading. City Recorder Clabo presented. On a motion by Commissioner Watts, second by Commissioner Ogle, and with all voting “aye” the motion was approved on the second reading.

**Ordinance No. 2024-1164** to adopt the annual budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025 was presented on the second reading. Assistant City Manager Brackins presented and highlighted the various sections of the budget. On a motion by Commissioner Whaley, second by Commissioner Ogle, and with all voting “aye” the motion was approved on the second reading.

**New Business**

Discussion and consideration for the police department to apply for a State of Tennessee School Resource Officer grant was presented for approval. Police Chief Catlett presented. It was noted that there was a \$75,000 cap per school. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to apply for the grant as presented.

Discussion and consideration of an extension of the master service agreement with SSR for an additional year beginning July 1, 2024 through June 30, 2025 was presented for approval. Josh Bruce presented. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the agreement as presented.

Discussion and consideration to reimburse Charles Blalock and Sons for pipe used to relocate a waterline at Jayell Road and Middle Creek Road was presented for approval. Assistant City Manager Brackins presented and recommended the reimbursement of \$60,000. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2024-2025 scope of services with Bohan for tourism advertising was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2024-2025 scope of work with Orange 142 for online tourism advertising was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of an agreement with Majority Opinion Research for the 2024-2025 marketing research program was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of the 2024-2025 services agreement with the Thomas Group for the tourism department was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of a change order with Charles Blalock and Sons for the municipal parking lot sidewalk project was presented for approval. Tourism Director Downey presented and recommended change order in the amount of \$6,534. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the change order as presented.

Discussion and consideration of an agreement with the Windrow Phillips Group for governmental relations services for the City of Pigeon Forge was presented for approval. City Manager Teaster presented and recommended the agreement in the amount of \$45,000. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration to utilize State & Local Fiscal Recovery Funds (SLFRF) for the Henderson Springs waterline project was presented for approval. City Recorder Clabo presented and stated that two deposits had been received in the amount of \$929,603.28 each or a total of \$1,859,206.56. Per the U.S. Department of the Treasury, funds must be obligated by December 31, 2024 and expended by December 31, 2026. It is being recommended to use the funds for the Pigeon Forge Henderson Springs Road water and sewer line extension at a construction cost of \$1,926,000. The difference will come from local funds in the amount of \$66,793.44. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Manager’s report included the following:

1. The Planning Commission will meet on Tuesday, June 25, 2024 at 3:00 p.m. in the city council room at city hall.
2. The beer board meeting will be rescheduled to meet on Wednesday, July 24, 2024 at 11:00 a.m. in the council room at city hall.
3. There will be a public hearing on Ordinance Number 2024-1160 and 2024-1162 at the regularly scheduled meeting on Monday, July 8, 2024 in the city council room at city hall.
4. An update was given on the smart signal project.

Vice Mayor McClure asked for comments from the board.

Commissioner Ogle thanked staff for work on the budget.

Having no comments received, the meeting was duly adjourned at 5:50 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER