

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, MARCH 25, 2013, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Brackins.

Mayor Wear asked if there were any comments from citizens.

Pastor Dennis Ford with First United Methodist Church in Pigeon Forge asked that religious activities on church property be exempt from special events permitting.

James Overstreet stated he feels what is happening in meetings is not getting out to the public.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as presented. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Discussion and consideration of an agreement for the creation of the Pigeon Forge Housing Bureau a joint venture between the City of Pigeon Forge and the Pigeon Forge Hospitality Association was presented for approval. Executive Director of Tourism Downey and Pigeon Forge Hospitality Association President Phil Campbell spoke. It was noted that the Hospitality Association had met earlier in the day and unanimously approved the agreement. Commissioner Robinson stated that it was critical for oversight of this program. Mr. Campbell stated someone from the Hospitality Association will work on and it will be monitored by an oversight committee. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of bid to purchase envelopes for the Pigeon Forge Travel Planner from Brochure Distribution Services was presented for approval. Executive Director of Tourism Downey presented and noted that two bids had been received and he recommended the low bid from Brochure Distribution Services for 250,000 envelopes at a cost of \$26,832.50. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase trolley brochures and route maps from 711 Live Printing and Graphics was presented for approval. Mass Transit Director Marine stated that four bids had been received and he recommended the low bid from 711 Live Printing and Graphics at a cost of \$9,706. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the bid as presented.

Discussion and consideration of grant in the amount of \$52,000 for the Fire Department from the Department of Homeland Security 2012 Assistance to Firefighters Grant for wellness and fitness equipment and a fire simulator was presented for approval. A 5% match of \$2,600 is required. Fire Chief Watson presented and stated that the grant would be used to purchase fitness equipment and a 3-dimensional interactive fire simulator. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was approved to accept the grant as presented. Commissioner Reagan abstained from the vote.

Discussion and consideration of bid for traffic signal maintenance from Progression Electric was presented for approval. Public Works Director Miller presented and stated that two bids had been received and he recommended the low bid from Progression Electric. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase Winterfest LED replacement bulbs from Universal Concepts was presented for approval. Public Works Director Miller presented and stated that seven bids had been received and he recommended the low bid from Universal Concepts in the amount of \$10,735. On a motion by Commissioner Robinson, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase two motorcycles from Smoky Mountain Harley Davidson for the Police Department was presented for approval. Police Chief Baldwin presented and stated two bids had been received and he recommended the low bid from Smoky Mountain Harley-Davidson & Buell in the amount of \$15,380 each plus \$750 for a two year maintenance contract for a total of \$32,260. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the bid as presented.

Discussion and consideration of rigging plan for the LeConte Center from Richard Bender and Associates for an amount not to exceed \$3,000 was presented for approval. Mike Smelcer with SRA stated that event holders want to the ability to put show in different locations so it may change the rigging points. This request will allow the engineer to do more analysis and get drawing stamped. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. A beer board meeting has been scheduled for Wednesday March 27, 2013 at 11:00 a.m. in the council room at city hall.
2. There will be a planning commission meeting on Tuesday March 26, 2013 at 3:00 p.m. in the council room at city hall.
3. The ETSU Sevier campus will have a grand opening on Wednesday March 27, 2013 from 12:00 p.m. to 2:00 p.m.
4. City offices will be closed Friday March 29, 2013 to observe Good Friday.

Mayor Wear asked for comments from the board.

Vice Mayor McClure said everyone seems excited about the new city park.

Commissioner Reagan stated he would like something to happen to help the First United Methodist Church in Pigeon Forge.

Commissioner Robinson stated he would like City Attorney Gass to look into the weekly rentals from a public safety standpoint.

Mayor Wear thanked the firefighters for their hard work during recent events.

Commissioner Reagan thanked the firefighters.

Commissioner Brackins thanked the fire, police, and medical personnel for the service and also Parks and Recreation Director Wilbanks and his staff for work on the new city park.

Having no comments received, the meeting was duly adjourned at 6:15 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER