

## MEMORANDUM

**To: Industrial Development Board**  
**From: Earlene Teaster, City Manager**  
**Date: December 5, 2019**  
**Re: Meeting**

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Pursuant to public notice, the Pigeon Forge Industrial Development Board will hold a meeting on **Monday, December 9<sup>th</sup>, 2019 at 3:00 pm** in Meeting Room A at the Pigeon Forge City Hall Complex. Please plan to attend.

### **Agenda**

1. Approval of Minutes
2. Discussion and consideration of the 2018-2019 fiscal year audit – Travis Lowe
3. Discussion and consideration of Chairman, Vice-Chairman, Secretary, and Treasurer for the calendar year 2020 – Eric Brackins
4. Other
5. Adjournment

Please plan to attend.

c: Board of Commissioners  
Nathan Rowell, City Attorney  
The Mountain Press,  
The Knoxville News Sentinel, WSEV, WIVK  
Sevier News Messenger