

Mass Transit Driver

Nature of Work

This is responsible skilled work involving the operation of Mass Transit vehicles utilized for public Mass Transit operations for the City of Pigeon Forge. Activities associated with the job include operating a Mass Transit vehicle on assigned routes in accordance with established schedules, performing vehicle and equipment inspections prior to operation and preparing trip records including mileage and vehicle defects. Additional activities include boarding and off-loading passengers, providing general information about Mass Transit operations and schedules to the public and operating a radio to communicate unusual traffic conditions, passenger emergencies and/or other information. Job related duties require considerable knowledge of public Mass Transit operations, experience operating public Mass Transit vehicles, knowledge of routine and preventive maintenance procedures required to ensure the safe operations of vehicles and related equipment and good organizational, interpersonal and decision making skills. Job performance is evaluated by the Mass Transit Supervisor in consultation with the Mass Transit Director through review of the operation of Mass Transit vehicles, knowledge of public Mass Transit operations and vehicle maintenance procedures, ability to adhere to established operational policies and procedures and organizational, interpersonal and decision making skills.

Illustrative Examples of Work

- Operates Mass Transit vehicles on assigned routes in accordance with established schedules.
- Performs pre-trip inspections of assigned vehicles to ensure the safe operation of all systems and equipment.
- Prepares trip records including mileage, vehicle and equipment defects, etc.
- Assists with boarding and off-loading passengers and receives fares or tickets.
- Utilizes radio equipment to report unusual traffic conditions, equipment malfunctions, passenger emergencies and/or other problems.
- Provides information pertaining to Mass Transit schedules, special events, local attractions and activities, etc. to the public.
- Participates in specialized training classes including Defensive Driving, ADA, DUI, sexual harassment, etc.
- Operates various types of wheelchair lifts and securement systems.
- Performs related duties as required.

Necessary Requirements of Work

Graduation from an accredited high school or GED program; must be 21 years old to obtain a CDL with passenger endorsement; considerable experience operating public Mass Transit vehicles; knowledge of state and local traffic rules and regulations; ability to operate Mass Transit vehicles in a safe and proper manner; knowledge of city streets

and roadways; ability to maintain established schedules on assigned routes; good organizational, interpersonal and decision making skills; or any equivalent combination of education and/or experience to provide the following knowledge, abilities and skills:

- Considerable knowledge of operating techniques and practices required for the safe operation of public Mass Transit vehicles and equipment.
- Considerable knowledge of Mass Transit fares, passes and tickets established for Mass Transit operations.
- Considerable knowledge of state and local traffic rules and regulations governing the operation of public Mass Transit vehicles.
- Considerable knowledge of local city streets and roadways including one way streets, traffic signals, cross walks, etc.
- Considerable knowledge of established routes and schedules for public Mass Transit operations.
- Considerable knowledge of routine and preventive maintenance inspections and repairs associated with public Mass Transit vehicles and equipment.
- Knowledge of the proper use of specialized equipment including Intelligent Transportation and Global Positioning equipment and two-way radios.
- Ability to operate public Mass Transit vehicles and related equipment in a safe and proper manner.
- Ability to ensure the safe boarding and off-loading of passengers and assist disabled individuals when necessary.
- Ability to consistently adhere to operational policies and procedures established for public Mass Transit operations.
- Ability to adhere to established routes and schedules in a consistent and timely manner.
- Ability to interact effectively with co-workers, passengers and the public and provide accurate information regarding Mass Transit schedules, local events and activities, etc.
- Ability to prepare accurate and thorough reports of daily activities and operations.
- Ability to make timely and appropriate decisions in response to unusual and/or stressful situations.
- Ability to maintain quick reflexes and respond quickly and appropriately to unanticipated events and circumstances.
- Ability to perform the physically demanding aspects of the job in a variety of weather conditions.
- Ability to perform pre-trip inspections in a thorough manner and report any vehicle and/or equipment defects in a timely manner.
- Skill in the operation of public Mass Transit vehicles and related equipment (i.e. wheelchair lifts, ramps, securement system, etc.)

Physical Requirements

- This is light work requiring the exertion of up to 20 pounds of force occasionally, up to 10 pounds of force frequently, and a negligible amount of force constantly to move objects
- Work requires climbing, balancing, stooping, reaching, standing, walking, grasping and repetitive motions

- Vocal communication is required for expressing or exchanging ideas by means of the spoken word
- Hearing is required to perceive information at normal spoken word levels
- Visual acuity is required for peripheral vision, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities
- Worker is subject to inside and outside environmental conditions, noise, vibration and oils
-

Necessary Special Requirements

-Possession of a valid commercial drivers license (CDL) Class B with a passenger endorsement.

-Incumbents are subject to random drug tests in accordance with DOT regulations.

Pigeon Forge, Tennessee
FLSA – Non-Exempt
8/1/19