



**CITY OF PIGEON FORGE
DEPARTMENT OF PARKS AND RECREATION**

Position: Full-Time Maintenance Assistant

Job Description: This employee performs work in the cleaning, care and maintenance of various City of Pigeon Forge buildings. General cleaning, which includes cleaning carpets and furniture, vacuuming, mopping, buffing, stripping and waxing floors, dusting and window cleaning, care and cleaning of the restrooms and shower rooms, trash removal from the buildings, minor maintenance such as painting, changing lights bulbs, etc. This is a 3rd shift position that must be available to work on Weekends.

Benefits: The City of Pigeon Forge offers a competitive benefit package to their full-time employees which includes paid medical/dental/vision insurance for individual and family coverage, life insurance, long-term disability, and Holiday. Upon hire, paid leave is offered according to policy for Vacation, Sick and Personal time. A retirement plan is also offered once eligibility is met.

Qualifications: High School Diploma or equivalent and a valid Tennessee Driver's License required. Work experience in custodial work is preferred. Must be able to operate a variety of small tools and equipment and be able to follow oral and/or written instructions.

Applications can be completed online at <http://cityofpigeonforgetn.gov/> under the Human Resources Link. Applications may be picked up at City of Pigeon Forge Community Center, 170 Community Center Drive, Pigeon Forge, TN 37863. **Mail applications to:** City of Pigeon Forge- Human Resource Department, P.O. Box 1350, Pigeon Forge, TN 37868-1350. **Applications must be postmarked Thursday, December 19, 2019.**

The City of Pigeon Forge is an Equal Opportunity Employer and considers applicants for all positions, including those that are federal or state sponsored, without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. The City is committed to complying with both Titles VI and VII of the *Civil Rights Act of 1964 (42 U.S.C. 2000d)*. The City is a Drug-Free Workplace, and all applicants are subject to a background check, driving history check, baseline physical, and drug testing in accordance with City policy.