



## City of Pigeon Forge Police Department

### Communications Officer

The City of Pigeon Forge Police Department is accepting applications for **Communications Officer**. This position is responsible for receiving and transmitting messages by radio, telephone, and other electronic means to the Police Department, Fire Department, ambulance service, rescue squad, and other agencies and personnel.

**Benefits:** The City of Pigeon Forge offers a competitive benefit package to their full-time employees which includes paid medical/dental/vision insurance for individual and family coverage, life insurance, long-term disability, and Holiday. Upon hire, paid leave is offered according to policy for Vacation, Sick and Personal time. A retirement plan is also offered once eligibility is met.

**Qualifications:** Must be at least eighteen years of age and a U.S. citizen; possess a high school diploma or equivalent, possess a valid Tennessee Driver's License, cannot have a felony conviction or a conviction involving gambling, sale of alcohol or driving while intoxicated.

**Additional requirements:** Applicants who meet the requirements of the position will be required to participate in a written test. As a candidate is chosen to move forward in the process, information will be provided to the candidate.

**Applications can be completed online at <http://cityofpigeonforgetn.gov> under the Human Resources Link.** Applications may be picked up M-F, 8:00 a.m. to 4:30 p.m. at the: Pigeon Forge Police Department, 3225 Rena Street, Pigeon Forge, TN 37863. Mail Applications to: City of Pigeon Forge, Human Resource Department, P.O. Box 1350, Pigeon Forge, TN 37868-1350

**Application must be postmarked by June 1, 2018.**

The City of Pigeon Forge is an Equal Opportunity Employer and considers applicants for all positions, including those that are federal or state sponsored, without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status. The City is committed to complying with both Titles VI and VII of the *Civil Rights Act of 1964 (42 U.S.C. 2000d)*. The City is a Drug-Free Workplace, and all applicants are subject to a background check, baseline physical, driving history check, and drug testing in accordance with City policy.