



## **CITY OF PIGEON FORGE TROLLEY DEPARTMENT**

The City of Pigeon Forge, Tennessee is seeking to hire a **Trolley Director**. This department head position reports directly to the City Manager. The city offers a highly competitive compensation package, commensurate with the qualifications of the successful candidate.

**JOB DESCRIPTION:** Plan, organize, implement and oversee the activities of the Trolley department, prepares the annual budget, prepares a variety of state and federal reports, prepares bid request for uniforms and equipment, recommends policy changes to the City Manager, plans and oversees scheduled transit operations, researches federal and state sources for grants and funding assistance, some travel required, performs other work as required.

**QUALIFICATIONS:** Graduation from an accredited college or university with Bachelor's Degree in Business Administration, Transportation or related field; or any equivalent combination of education or experience to operate a mass transit department, three (3) years previous supervisory experience, knowledge of state and local governing public transit operations, must possess a valid Class B Commercial Driver's License with a P Endorsement or able to obtain in one year from hire date, ability to perform general office work, excellent organizational, interpersonal and decision making skills, must have excellent verbal and written communication skills in order to communicate with employees, public, and Dept of Transportation securing state and federal grants and the completion of required reports.

Interested candidates should submit a resume, cover letter and list of references to:

Human Resources Department  
City of Pigeon Forge  
P.O. Box 1350  
Pigeon Forge, TN 37868

**Resumes will be accepted for consideration until the position is filled.**

The City of Pigeon Forge is an EOE and complies with the ADA and Title VI. Applicant will be subject to the Drug and Alcohol testing policy and procedures of the city. Applicant will be subject to a driving history and background check.