

PUBLIC NOTICE

Request for Qualifications (RFQ)  
NEPA (National Environmental Policy Act) and 4F Study  
July 3, 2018

The City of Pigeon Forge, an Equal Opportunity /Affirmative Action Employer, seeks to retain the services of professional consulting firms to provide services related to preparation and creation of a NEPA (National Environmental Policy Act) and 4F study. This study is needed for the future development of a new transit facility project for the City of Pigeon Forge. A complete copy of this solicitation may be obtained Monday through Friday, 8:00am to 4:00pm at the Fun Time Trolley Office, 186 Old Mill Avenue, Pigeon Forge, TN or it can be downloaded and printed from the City of Pigeon Forge's website at [www.cityofpigeonforge.com](http://www.cityofpigeonforge.com).

This study must meet all requirements of the FTA (Federal Transportation Administration) and TDOT (Tennessee Department of Transportation). The scope of services will include, but may not be limited to the following:

- Conduct environmental study using NEPA guidelines
- 4F study as a part of NEPA guidelines
- Conduct appropriate public involvement process
- Complete all services using NEPA, FTA, TDOT approval process guidelines

All offerors will be required to certify that they are not on the U.S Comptroller General's List of Ineligible Contractors. Evaluation proceedings will be conducted within the established guidelines regarding equal employment opportunity and nondiscriminatory action based on the grounds of race, color, sex, creed or national origin. Interested certified Disadvantaged Business Enterprise (DBE) firms as well as other minority/women- owned firms are encouraged to respond to all advertisements by the City of Pigeon Forge.

Qualification statements are due no later than 4:00pm on Friday July 20, 2018. Copies of RFQ or any questions concerning this procurement should be addressed to:

Linuel R. Wilhoite, Transit Director  
City of Pigeon Forge  
P.O. Box 1350  
Pigeon Forge, TN 37868-1350  
[lwilhoite@cityofpigeonforgetn.gov](mailto:lwilhoite@cityofpigeonforgetn.gov)

Late submissions shall not be considered.

The City of Pigeon Forge reserves the right to reject any and all proposals, accept proposals in part or whole, waive defects, informalities or minor irregularities in proposals or proposal process and to make proposals awards, as deemed, to be in its best interest. The City of Pigeon Forge is not responsible for delays caused by the U.S. Postal Services or any other means of delivery utilized by the proposer. Similarly, the City of Pigeon Forge is not responsible for, and will not open, any proposal responses that are received later than the date and time stated above.

Date: July 3, 2018