

***Request for Proposal  
Playground at City Park***

***City of Pigeon Forge***



***Thursday, November 18, 2021  
4:00 PM (EST)***

***City of Pigeon Forge  
Department of Parks & Recreation  
170 Community Center Drive  
Pigeon Forge, Tennessee 37863  
(865) 429-7373***



## **REQUEST FOR PROPOSAL**

The City of Pigeon Forge is seeking proposals for site preparation work, purchase, and installation of playground surfacing and equipment at Pigeon Forge City Park, located at 170 Community Center Dr. Pigeon Forge TN 37863.

Specifications may be obtained at [www.cityofpigeonforge.com](http://www.cityofpigeonforge.com) or from the Department of Parks and Recreation office located in the Pigeon Forge Community Center, 170 Community Center Drive, Pigeon Forge TN, 37863. Questions should be referred to Lanny Goodwin, Parks Director at (865) 429-7373 or by email to [lgoodwin@cityofpigeonforgetn.gov](mailto:lgoodwin@cityofpigeonforgetn.gov).

Proposals shall be received until 4:00 PM EST on Thursday, November 18, 2021. Proposals must be sealed with the name, address, proposal opening time and date, and the quotation "**Proposal: Pigeon Forge City Park Playground**" stated plainly on the outside. **Proposals should be mailed to:**

**Department of Parks and Recreation  
Attn: Lanny Goodwin, Parks Director  
170 Community Center Drive  
Pigeon Forge, TN 37863**

The City of Pigeon Forge reserves the right to waive any and all informalities that are in the best interest of the City, to accept or reject any proposal and/or any part thereof, and to accept the proposal deemed in the best interest of the City of Pigeon Forge.

The City of Pigeon Forge is an EOE and complies with ADA and Title VI.

## **Background**

The City of Pigeon Forge wishes to purchase a playground for the Pigeon Forge City Park located at 170 Community Center Drive, Pigeon Forge, Tennessee, 37863. The purchase will include all site work, as well as, a complete installation of playground equipment and surfacing.

A qualified company (General Contractor) must be able to provide the equipment and installation and be a licensed contractor within the State of Tennessee.

The proposal must include a proposed playground design/layout based on the location provided by the City. The proposal must also include the prices for site prep work, delivery and installation (turn-key package).

Contact Information  
Lanny Goodwin  
Parks Superintendent  
170 Community Center Dr.  
Pigeon Forge, TN 37863  
Email: lgoodwin@cityofpigeonforgetn.gov  
Phone: (865) 429-7373

## **Receipt and Opening of Proposal**

Sealed proposals will be received at the City of Pigeon Forge Community Center until 4:00 pm, local time, on Thursday, November 18, 2021. Any proposal received after the established closing date and time will not be accepted. The competitive sealed proposals shall not be disclosed during the negotiation and evaluation process, which shall follow their submittal and opening, but they shall be made open for public inspection after the intent to award the contract to a particular proposer is announced.

## **Definitions**

The terms "proposer", "contractor", "vendor" and "firm" may be used interchangeably in this RFP and shall refer to the entities submitting a response to this RFP or to the entity with whom the City enters into a contract as a result of this solicitation.

## **Site Inspection**

Before submitting a proposal, each proposer should make all investigations and examinations necessary to ascertain all conditions and requirements affecting the full performance of the contract and to verify any representations made by the City upon which the proposer will rely. If the proposer receives an award as a result of its proposal submission, failure to have made such investigations and examinations will in no way relieve the proposer from its obligation to comply in every detail with all provisions and requirements of these documents, nor will a plea of ignorance of such conditions and requirements be accepted as a basis for any claim whatsoever by the contractor for additional compensation. Site visits are strongly encouraged.

## **Preparation of Proposal**

Proposal should be submitted in the following format:

- Summary/Overview
- Firm Profile and Experience
- Playground Submittals (Up to 2 per firm)
- Pricing Information (Unit cost breakdown)
- Site Development Proposal Drawing(s)

In addition, any material that will add to the persuasiveness of the proposal may be included. However, if the materials do not directly address the stated requirements, please include them in an appendix or a separate volume. The City will review and consider all materials submitted, but will concentrate on the material that directly addresses the City's stated needs. Each proposal must be submitted by the owner, a partner, or a corporate officer of the company or by an agent duly authorized to represent the contractor in submitting the proposal. Include the name and position held within contractor's organization.

## **Proposal Requirements and Format**

The proposal shall be concise, well organized, and demonstrate the responder's qualifications and experience applicable to the project and understanding of the project. Include an overview of the proposal describing the highlights of the proposal. Failure to comply with the requirements of this RFP may result in disqualification.

## City Park Playground Scope of Work

The city is looking for a Spring of 2022 installation date, and before June of 2022. Please take this into account when designing playground. Note: All playground companies are encouraged to be creative in their proposal process. Each company may submit a maximum of 2 proposals.

The budget is set at \$225,000. Companies are highly encouraged to submit proposals at \$225,000. Lowest price will not be the only consideration. The City reserves the right to negotiate any proposal submitted and vendor pricing must remain valid for a minimum of sixty (60) days from the proposal submission deadline.

1. Playground components for both 2-5 and 5-12 (with proper separation).
2. Surfacing must include pour-in-place surfacing and/or artificial turf. Proposals can be 100% of one or a creative combination of both to enhance playground visual aesthetics and user functionality. Unit pricing for surfacing must be provided. The City reserves the right to add or remove surface type quantities as part of the final accepted proposal. Surface impact safety test results showing the surfaces meets or exceed all playground safety standards in required before acceptance from the City. The cost of testing shall be included in the cost proposal. ***NO wood mulch or any other surfacing should be submitted.***
3. Shade is a high priority and should be designed accordingly. This shade material can be individualized to each piece of equipment proposed.
4. Play equipment that are encouraged to be included: swings, slides, climbers, etc.
5. Posts may be of your choosing but must be a minimum of galvanized powder coated steel with color options or acceptable equal (to be determined by the City). Color selection will be determined by the City, and color recommendations can be made by the contract. **No wood products or recycled plastic will be accepted.**
6. All metal surfaces of structure must be industry approved paint. Colors will be selected by the City after award of contract.
7. Tamper-proof stainless bolts are preferred as is a bolt through system. However, overall considerations will outweigh either. (If your best system is a clamp system, please propose clamp).
8. Consumer Product and National Playground Safety standards must be met as well as ADA minimum standards. Extra weight will be given to additional safety or ADA considerations.

9. Following installation, the City will require a letter from the successful company stating that the equipment meets Consumer Products Safety and National Playground standards and specifications and has been properly installed.

The City has sole authority to choose the proposal that best meets the desired needs of the park community.

**Proposals will be judged on:**

- Safety
- Number, type, and size of components.
- Retail value of components included in proposal as well as play value.
- Aesthetics
- Special amenities such as city logos, etc. is encouraged.
- Reputation of equipment from other users and long term warranties.
- Availability of the representative for service, delivery and installation date.  
Flexibility will be a plus.
- Proposal package and ease of disseminating necessary information.

All components must be individually priced. If a vendor submits multiple proposals, the City reserves the right to mix and match components from an individual vendor's proposals to customize an overall playground design.