



INFORMATION FOR BIDDERS

RECEIPT AND OPENING OF BIDS

The City of Pigeon Forge, Tennessee (herein referred to as Owner) invites bids for the following air filters to include all shipping and delivery fees to the LeConte Center at Pigeon Forge:

<u>Quantity</u>	<u>Size</u>	<u>Description</u>
108	24 x 24 x 2	pleated air pre-filter merv 8
12	20 x 20 x 2	pleated air pre-filter merv 8
24	20 x 24 x 2	pleated air pre-filter merv 8
36	12 x 24 x 2	pleated air pre-filter merv 8
24	16 x 20 x 2	pleated air pre-filter merv 8
11	20 x 20 x 12	VariCel style steel cartridge air final filter merv 13
101	24 x 24 x 12	VariCel style steel cartridge air final filter merv 13
26	12 x 24 x 12	VariCel style steel cartridge air final filter merv 13
13	16 x 20 x 12	VariCel style steel cartridge air final filter merv 13
14	20 x 24 x 12	VariCel style steel cartridge air final filter merv 13

The Owner will receive bids until **10:00 AM on Tuesday November 15, 2022** at the LeConte Center, 135 Jake Thomas Road, Pigeon Forge, TN 37863 or by mail at P.O. Box 1390, Pigeon Forge, TN 37868-1390. The envelope containing the bid must be sealed and bear the following information:

- Name of Bidder
- Bidder’s Address
- Bid Enclosed: Air Filters

The Owner may consider informal any bid not prepared and submitted in accordance with the provisions hereof, and may waive any informality or reject any and all bids. Any bid received after the time and date specified may not be considered.

QUALIFICATIONS OF BIDDERS

The Owner may make such investigations as he/she deems necessary to determine the ability of the Bidder to supply the necessary equipment and the Bidder shall furnish to the Owner all such information and data for the purpose as the Owner may request. The Owner reserves the right to reject any bid if the evidence submitted by, or investigated of, such Bidder fails to satisfy the Owner that such Bidder is qualified to carry out the obligations of the contract by supplying the equipment contemplated therein. Bidders must be able to service and carry out any warranty issues within a timely manner. Conditional bids will not be accepted.

METHOD OF AWARD – LOWEST QUALIFIED BIDDER

This contract is to be awarded to the lowest bid submitted by a responsible Bidder that does not exceed the amount of funds then estimated by the Owner as available to finance the purchase. If such bid exceeds such amount, the Owner may reject all bids or award the contract on the lowest bid with such deductible alternatives to produce a net amount that is within the available funds. In the case of error or discrepancy in the mathematics of the bid price, the unit prices shall prevail.

GENERAL SPECIFICATIONS

Bidder to furnish all products and **shipping / delivery** associated with providing SELF Electronics USA Corporation for the specifications below:

<u>Quantity</u>	<u>Size</u>	<u>Description</u>
108	24 x 24 x 2	pleated air pre-filter merv 8
12	20 x 20 x 2	pleated air pre-filter merv 8
24	20 x 24 x 2	pleated air pre-filter merv 8
36	12 x 24 x 2	pleated air pre-filter merv 8
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13	16 x 20 x 12	VariCel style steel cartridge air final filter merv 13
14	20 x 24 x 12	VariCel style steel cartridge air final filter merv 13



OBLIGATION OF BIDDERS

At the time of the opening of bids, each Bidder will be presumed to have read and be thoroughly familiar with the specifications. The failure or omission of any Bidder to examine all the forms, instruments, and documents shall in no way relieve the Bidder from any obligation in respect to his/her bid.

SHIPPING / DELIVERY

It will be the responsibility of the bidder to deliver all products to the owner at 2896 Teaster Lane, Pigeon Forge TN with all shipping cost being included in the bid price.