

***Bid Package
For
Paint Interior Walls
At Police Department***

City of Pigeon Forge



***Bid Opening: Tuesday, April 16, 2019
3:00 PM***

***City of Pigeon Forge
Department of Parks & Recreation
170 Community Center Drive
Pigeon Forge, Tennessee 37863
(865) 429-7373***

City of Pigeon Forge



NOTICE TO BID

The City of Pigeon Forge is accepting sealed bids on painting interior walls at Police Department.

Specifications may be obtained from the Department of Parks and Recreation office located in the Pigeon Forge Community Center, 170 Community Center Drive, Pigeon Forge TN, 37863. Questions should be referred to Alan Loy, Building Maintenance Superintendent.

Bids shall be received until 3:00 PM on Tuesday, April 16, 2019, at which time they will be publicly opened and read aloud in the conference room of the Pigeon Forge Community Center. Bids must be sealed with bidder's name, address, bid opening time and date, and the quotation "**Bid: Paint Interior Walls – Police Department**" stated plainly on the outside. **Bids should be mailed to:**

**Department of Parks and Recreation
Attn: Alan Loy, Building Maintenance Supervisor
170 Community Center Drive
Pigeon Forge, TN 37863**

No bid may be withdrawn for thirty (30) days.

The City of Pigeon Forge reserves the right to waive any and all informalities that are in the best interest of the City, to accept or reject any bid and/or any part thereof, and to accept the bid deemed in the best interest of the City of Pigeon Forge. The City of Pigeon Forge is an EOE and complies with ADA and Title VI.

Each bidder must complete and sign the Bid Tabulation Sheet.

GENERAL PROVISIONS

Sealed bids, subject to the specifications and conditions contained herein and attached hereto, will be received in the Parks and Recreation Department until but no later than 3:00 PM on Tuesday, April 16, 2019, and then publicly opened.

Prices quoted shall not include sales taxes. The successful bidder shall be provided a tax exemption form, if required, with their city payment.

Any additions, deletions, or variations from the following specifications must be noted.

Upon completion of the job the City shall inspect the work and the final product and if defects, poor workmanship, or other related problems are identified, then the contractor will be required to make the necessary corrections to all areas identified to meet the terms of this agreement, funds may be withheld until corrections are made.

All technical specifications on any alternate must accompany bid.

No bid can be withdrawn after the scheduled closing time for receipt of bids for thirty (30) calendar days.

City of Pigeon Forge will require the contractor purchase and maintain in force, insurance that will protect contractor and the City from claims which may arise out of, or result for the execution of the work, whether such execution be by himself, his employees, agents, subcontractors, or by anyone for whose acts any of them may be liable. The insurance coverage shall be such as to fully protect the City and the general public from any and all claims for injury and damage resulting by any actions on the part of the contractor or his forces as enumerated above. The contractor shall furnish a copy of the original certificate of insurance to the City of Pigeon Forge.

To be considered, your bid must be submitted on a copy of the "Bid Tabulation Sheet". Bidders shall sign this form in the space provided and return with bid document to: Department of Parks and Recreation, 170 Community Center Drive, Pigeon Forge, TN 37863. Bids shall be returned in a bid envelope sealed with bidder's name, address, bid

opening time and date, and the quotation **“Bid: Paint Interior Walls – Police Department”** clearly marked on the outside of the envelope. Bids will not be accepted via fax machine or e-mail.

Time is of the essence and bids received after the announced time and date for submittal, whether by mail or otherwise, will be rejected. The time of receipt shall be determined by the date and time stamped at the Department of Parks and Recreation. Bidders are responsible for deadline indicated. Late bids received will be so noted in the bid file in order that the vendor’s name will not be removed from any future bid/vendor list.

ATTENTION: THE SUCCESSFUL BIDDER WILL BE REQUIRED TO SUBMIT TO A CRIMINAL BACKGROUND CHECK FOR EVERY EMPLOYEE THAT WORKS OR VISITS THE JOB SITE. THIS PROCESS WILL BE THROUGH THE TENNESSEE APPLICANT PROCESSING SERVICES COGENT SYSTEMS (TAPS). ALL FEES ASSOCIATED WITH THIS SERVICE WILL BE THE RESPONSIBILITY OF THE BIDDER. BIDDERS WILL BE REQUIRED TO SUBMIT ALL NECESSARY PAPERWORK REQUIRED FOR CLEARANCE BEFORE BEING APPROVED BY THE CITY.

Information on this process can be gain by calling 1-877-862-2425.
Or you may register on line at
www.tennessee.cogentid.com/index.html.

SPECIFICATIONS

City of Pigeon Forge “Paint Interior Walls – Police Department” Specifications

- Remove all existing wallpaper using care not to damage the existing wall surface. Any damage to the existing wall surface shall be repaired to the level that is will not be visible when painted.
- Repair any needed sheetrock using industry standards. All cracks, holes, tears, or defects shall be repaired to a level that will not be visible when painted.
- Clean and prepare all walls before painting and check for repairs to ensure smooth surfaces before painting.
- Paint all walls including but not limited to: foyer, court room, offices, briefing room, dispatch room, holding room, outside of cells, doors, locker rooms, kitchen, and fitness room. Please take all necessary steps to protect floors, furniture, equipment, and any other objects that may be subject to paint splatters or overruns. Take ever necessary precaution to ensure only the surfaces requested to be painted is affected. This may include taping, covering, or moving items or equipment to complete the job in a clean and professional manner.
- The contractor shall be required to leave the City with one gallon of paint for each color used for future touch ups. The contractor shall be required to clean all areas after completing the work and disposing of all waste materials.

City encourages all bidders to visit the project site prior to bidding. Please contact Alan Loy, Building Maintenance Superintendent for an appointment and/or detailed specifications at 865-850-4728

BID TABULATION SHEET

RETURN THIS SHEET WITH BID

We understand that all prices stated do include delivery. Any deviations from the specifications are to be noted. We understand that this bid may not be withdrawn for thirty (30) days.

Total Bid to **Paint Interior Walls at Police Department:**

\$ _____

Signed: _____

_____	_____	
NAME (PRINT)	DATE	

TITLE		
_____	_____	
COMPANY NAME	TELEPHONE NUMBER	

ADDRESS		

CITY	STATE	ZIP

Alternates:

