

***Bid Package  
For  
Concession Stand Food Products***

***City of Pigeon Forge***



***Bid Opening: Thursday, January 31, 2019  
2:00 pm***

***City of Pigeon Forge  
Department of Parks & Recreation  
170 Community Center Drive  
Pigeon Forge, Tennessee 37863  
(865) 429-7373***



## NOTICE OF BID

The City of Pigeon Forge is accepting sealed bids on concession stand food products. **All prices stated in the bid must be effective for two years beginning March 1, 2019, and extending through November 30, 2020.**

Listings and specifications may be obtained from the Pigeon Forge Community Center at 170 Community Center Drive, Pigeon Forge Tennessee 37863. If you need directions, call 865-429-7373. All questions should be referred to Mr. Dave Anderson, Recreation Superintendent, at 865-429-7373.

Bids will be received until 2:00 pm on Thursday, January 31, 2019, at which time they will be publicly opened in the conference room of the Pigeon Forge Community Center. Bids must be submitted in a sealed envelope with bidder's name and address, bid opening time and date, and the quotation "Bid on Concession Stand Food Products" stated plainly on the outside of the envelope.

Bids should be mailed to:

Department of Parks and Recreation  
170 Community Center Drive  
Pigeon Forge TN 37863

The City of Pigeon Forge reserves the right to waive formalities, to accept or reject any bid and/or any part thereof, and to accept the bid deemed in the best interest of the City of Pigeon Forge.

**BIDDER'S CERTIFICATION SHEET**

Enclosed is our **two year bid** on the City of Pigeon Forge Concession Stand Food Products. We understand that all prices are in effect for a twenty-four period beginning March 1, 2019 and extending through November 30, 2020. We also certify that prices quoted do include delivery to the City of Pigeon Forge Concession Stands and no fuel surcharges will be added.

All exceptions to our specifications have been noted on the "Exceptions to Bid Specifications" form included with this bid package.

**NAME OF COMPANY:** \_\_\_\_\_

**MAILING ADDRESS:** \_\_\_\_\_  
\_\_\_\_\_

**PHONE NUMBER:** \_\_\_\_\_ **FAX:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINTED NAME:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

***\*\*PLEASE COMPLETE AND RETURN THIS SHEET WITH BID\*\****

**CITY OF PIGEON FORGE**  
**CONCESSION STAND FOOD PRODUCTS BID**  
**GENERAL PROVISIONS**

1. To be considered your bid:
  - a. Must be received at the Pigeon Forge Community Center, Department of Parks and Recreation no later than 2:00 pm on January 31, 2019.
  - b. Must be in a sealed envelope marked with bidder's name and address, bid opening time and date, and the quotation "**Two Year Bid on Concession Stand Food Products**".
  - c. Must be submitted on the enclosed forms.
  - d. Must have exceptions noted on the "Exceptions to Bid Specifications" form.
  - e. **The Bidder's Certification Sheet must be completed, signed, and dated.**
2. Bidder must be prepared to furnish sample product for evaluation by City of Pigeon Forge personnel if requested.
3. During the operating season of the ball fields and outdoor pool, orders will be placed weekly for delivery to the two concession stands at the Pigeon Forge Community Center, 170 Community Center Drive, Pigeon Forge, TN and Wear Farm City Park, 623 Wears Valley Road, Pigeon Forge, TN.
4. All bid prices must be effective for **two years** beginning March 1, 2019 and extending through November 30, 2020. Pricing must include delivery to the Pigeon Forge Community Center/Wear Farm City Park in Pigeon Forge, Tennessee. Fuel surcharges **will not be honored**.
5. It is the responsibility of each successful bidder to:
  - a. Deliver only the products ordered by the City of Pigeon Forge.
  - b. Submit detailed invoices showing item descriptions and quantities.
  - c. Ensure each item is invoiced at the bid price.
6. No bid may be withdrawn for thirty (30) days.
7. City of Pigeon Forge reserves the right to discontinue purchase of any product which fails to meet our specific needs.
8. Questions should be referred to Mr. Dave Anderson, Recreation Superintendent, at 865-429-7373.

**CITY OF PIGEON FORGE**  
**CONCESSION STAND FOOD PRODUCTS – 2019 & 2020 SEASONS**  
**FOOD PRODUCTS**

PRODUCT	ITEM SIZE	UNIT DESC.	BID PRICE (per case)	EST. USAGE* (per year)
Chili with Beans	#10 Can	Case of 6		15 Cases
Hot Dog Buns- 6"	16 per pack	Case of 8		50 Cases
Hot Dogs-(All Beef) - 6"	8/1	Case of 80		75 Cases
Drinking Straws	Each	Case of 300		20 Cases
Muffins-Blueberry	Individual Muffins	Case of 72		5 Cases
Muffins-Banana Nut	Individual Muffins	Case of 72		3 Cases
Foil Wrap	Individual Sheets	Case of 500		20 Cases
Food Serving Gloves	Pair	Case of 500		10 Cases
Souflee Cups	2 oz. cup	Case of 250		10 Cases
Sandwich bags wax paper	Each	Case of 1,000		5 Cases
Deli Wrap	Each	Case of 500		10 Cases
Ketchup	Individual Packets	Case of 500		10 Cases
Mayonnaise	Individual Packets	Case of 500		5 Cases
Mustard	Individual Packets	Case of 500		10 Cases
Relish	Individual Packets	Case of 200		5 Cases
Nacho chip trays	Each	Case of 500		10 Cases
Nacho chips, white round (Tostitos)	16 oz Bag	Case of 8 Bags		50 Cases
Nacho Cheese BIB	140 oz.	Case of 4		10 Cases
Pizza (Frozen)	16"	Case of 9		50 Cases
Pepperoni-Sliced for Pizza	5 Lb.	Case of 2		4 Cases
Potato Chips-Plain	1.0 oz Bag	Case of 104		7 Cases
Potato Chips-Baked Lays	1.0 oz Bag	Case of 64		5 Cases
Potato Chips - Sour Cream & Onion	1.0 oz Bag	Case of 104		10 Cases
Nacho Cheese Tortilla Chip	1.0 oz Bag	Case of 104		10 Cases
Corn Chips - Regular	1.0 oz Bag	Case of 104		10 Cases
Popcorn	50#	Bag		10 Bags
Popcorn Seasoning	35 oz.	Case of 12		40 Case
Popping Oil Bars	4 oz.	Case of 120		10 Cases
Pretzels - Soft	5 oz.	Case of 50		60 Cases
Pickles (Dill Whole Kosher)	5 Gallons	Bucket		10 Cases
Ice Cream - Assorted	2.9 oz	Case of 12		30 Cases
Ittibitz-Assorted Flavors	5 oz container	Case of 24		6 Cases

**Delivery Information:**

Deliveries will be received on Tuesdays and Thursdays  
between the hours of 12:00 noon and 4:00 p.m.

Can you accommodate short-notice special deliveries if needed?

**Yes No**

**Specify Any Minimum Order Requirement:**

**Pricing:**

All bid prices must be effective for a period of nine (9) months beginning March 1, 2019 and extending through November 30, 2020. Pricing to include delivery to each of our concession stands. Fuel surcharges will not be honored.

**\*Estimated Usage:**

Quantities are estimates only and do not represent any commitment from the City of Pigeon Forge to purchase these quantities.

**Payment:**

All invoices will be paid following with the City of Pigeon Forge pay schedule.

