

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, DECEMBER 14, 2015, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Commissioner Brackins, Commissioner Maples, Commissioner Ogle, City Manager Teaster, City Recorder Clabo, City Attorney Gass, and interested citizens. Vice Mayor McClure was absent.

Mayor Wear opened the meeting and Commissioner Ogle led in the pledge of allegiance.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Commissioner Brackins and second to motion by Commissioner Maples.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the bills as presented.

**Old Business**

There was no old business.

**New Business**

Discussion and consideration of an agreement with LDA Engineering for design services for a sewer line along Teaster Lane was presented for approval. Terry Grubb presented and stated that the cost would be in the amount of \$9,500. On a motion by Commissioner Maples, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of the Library Services and Technology grant through the Tennessee State Library Archives was presented for approval. Library Director Nelson presented and stated that the grant was in the amount of \$2,562 and would be used to purchase a digital video camera and accessories. On a motion by Commissioner Brackins, second by Commissioner Ogle, it was unanimously approved to accept the grant as presented.

Discussion and consideration of the 2014-2015 fiscal year audit was presented for approval. Larry Elmore with Pugh CPAs was in attendance to answer any questions regarding audit that had previously been discussed at a work session. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the audit as presented.

Discussion and consideration to purchase a 2016 Chevrolet 4X4 pickup truck for the Park Maintenance department via the statewide contract from Golden Circle Ford Lincoln was presented for approval. Parks and Recreation Director Wilbanks presented and recommended purchase in the amount of \$24,424.74. On a motion by Commissioner Brackins, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase water plant chemicals from Allied Universal Corp. and USALCO for the water plant was presented for approval. Public Works Director Miller presented and made following recommendation: 1) bleach from Allied Universal Corp. at a cost of \$.765 per gallon; and 2) coagulant from USALCO at a cost of \$2.324 per gallon or \$.216 per pound. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase a water plant dehumidifier from Trane for the water plant was presented for approval. Public Works Miller presented and stated that the cost would be in the amount of \$41,745. On a motion by Commissioner Brackins, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase a trackhoe hammer from Bennett Equipment and Supply for the Utility Department was presented for approval. Public Works Director Miller presented and recommended the low bid in the amount of \$35,750. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration to donate surplus equipment from the Fire Department to the Wears Valley and Seymour Volunteer Fire Departments was presented for approval. Fire Chief Watson presented. On a motion by Commissioner Maples, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase a thermal imaging camera from EVS Mid-South Emergency Equipment for the Fire Department was presented for approval. Fire Chief Watson presented and stated that the cost of the thermal imaging camera was \$8,983.60, T3X electronic thermal throttle was \$874.13, and charger was \$611.63. He recommended purchasing three cameras, three thermal throttles, and one charger for a total of \$30,184.82. On a motion by Commissioner Brackins, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase extrication equipment from EVS Mid-South Emergency Equipment for the Fire Department was presented for approval. Fire Chief Watson presented and requested the following purchase: 1) cutter at a cost of \$4,585; 2) mini cutter at a cost of \$2,850; 3) spreader at a cost of \$5,785; 4) hydraulic hose at a cost of \$1,340; 5) hydraulic pump at a cost of \$6,815; and 6) hydraulic valve "ram" at a cost of \$3,660 for a total cost of \$25,035. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase oscillating portable lightweight attack monitor from EVS Mid-South Emergency Equipment for the Fire Department was presented for

approval. Fire Chief Watson presented and recommended purchase in the amount of \$3,400. On a motion by Commissioner Brackins, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase self-contained breathing apparatus from EVS Mid-South Emergency Equipment for the Fire Department was presented for approval. Fire Chief Watson presented and recommended the following purchase: 1) three self-contained breathing apparatus at a cost of \$4,365 each and 2) six Scott cylinders at a cost of \$870 each for a total of \$18,315. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration of the 2016 Spring/Summer media engagement plan for the Department of Tourism was presented for approval. David Bohan and Tony Gerstner were in attendance to discuss. Mr. Gerstner discussed the media plan in the different markets. On a motion by Commissioner Maples, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of an addendum to the USDM scope of work for the Department of Tourism was presented for approval. Tourism Director Downey presented and stated that he is requesting funds to be reallocated within the current budget to allow extending the message of winter digital advertising campaign and promoting the new 2016 travel planner and adding opt-ins to the Pigeon Forge database. This was unanimously approved by the Tourism Advisory Board. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of a proposal for a classification and compensation study for the City was presented for approval. City Manager Teaster presented and recommended Organization Management Group be approved to complete study at a cost not to exceed \$18,800. On a motion by Commissioner Brackins, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid for kitchen equipment from Sysco for the Ripken Experience was presented for approval. David Bounds with Ripken presented and stated bid was in the amount of \$121,429.47. He noted that some of the items were not going to be purchased reducing the cost to \$102,063.84. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of bids/proposal for Screen Printing and Embroidery from G&C Outfitters, for Food Service Provider from Sysco, for Photography from Glossy Finish by Lifetouch and for laptops from the M & S Group for the Ripken Experience was presented for approval. David Bounds with Ripken presented. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept request as presented.

Manager's report included the following:

1. The fire department Christmas dinner will be Tuesday December 15, 2015 at 6:00 p.m. at the LeConte Center.

2. The City employee Christmas lunch will be Thursday December 17, 2015 at 11:30 a.m. at the LeConte Center.
3. There will be a ground breaking for the new boys and girls club in Pigeon Forge on Thursday December 17, 2015 at 4:00 p.m. at the proposed site.
4. The Beer Board meeting scheduled for Wednesday December 23, 2015 has been cancelled.
5. City offices will be closed December 24, 25, and 28 to observe the Christmas holiday.
6. City Recorder Clabo requested permission to pay bills on December 30<sup>th</sup> since there would not be another council meeting to approve bills until January 11, 2016. It was noted that a copy of bills to be paid on December 30 would be provided at the next meeting. On a motion by Commissioner Maples, second by Commissioner Brackins, it was unanimously approved to accept request as presented.
7. City offices will be closed New Year's Day January 1, 2016.

Mayor Wear asked for comments from the board.

Mayor Wear, Commissioner Maples, Commissioner Ogle, and Commissioner Brackins wished everyone a Merry Christmas.

Having no other comments received, the meeting was duly adjourned at 6:20 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER