

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, DECEMBER 12, 2022, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Commissioner Ogle, Commissioner Watts, Commissioner Whaley, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell, and interested citizens. Vice Mayor McClure and City Manager Teaster were absent.

Mayor Wear opened the meeting and Commissioner Ogle led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Watts and second to motion by Commissioner Whaley.

Mayor Wear asked if there were any comments from citizens.

Devin Davis spoke about his deannexation issue and asked commission to fix the issue.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the bills as presented.

Old Business

Ordinance No. 1140 to amend Title 8, Chapter 2, Section 8-208(b) related to hours of operation for beer permit holders of the City of Pigeon Forge Municipal Code was presented on the second reading. City Attorney Rowell presented. On a motion by Commissioner Watts, second by Commissioner Whaley, and with all voting “aye” the motion was approved on the second reading.

New Business

Ordinance No. 1140 to amend Title 8, Chapter 2, Section 8-208(b) related to hours of operation for beer permit holders of the City of Pigeon Forge Municipal Code was presented on the second reading. City Attorney Rowell presented. On a motion by Commissioner Watts, second by Commissioner Whaley, and with all voting “aye” the motion was approved on the second reading.

Resolution No. 914 approving and adopting the amendment and restatement of the City of Pigeon Forge, Inc. Employees’ Pension Trust and the City of Pigeon Forge,

Inc. deferred compensation plan was presented for approval. Assistant City Manager Brackins presented. On a motion by Commissioner Whaley, second by Commissioner Watts, and with all voting “aye” the motion was unanimously approved.

Discussion and consideration to approve the 2021-2022 fiscal year audit for the City of Pigeon Forge was presented for approval. Travis Lowe with Pugh CPAs was in attendance to present. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the audit as presented.

Discussion and consideration to purchase data storage flasharray for the IT department from Insight Public Sector utilizing the Omnia Partners contract was presented for approval. IT Director Ogle presented and recommended the purchase in the amount of \$29,392.01. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2023 spring/summer media plan for the department of tourism was presented for approval. Brian Gilpatrick and Tony Gerstner with Bohan were in attendance to discuss and highlighted the engagement plan in the different markets. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the plan as presented.

Discussion and consideration of bid to purchase large ceiling fans for the street department from The Cherokee Group was presented for approval. Public Works Director Miller presented and recommended the purchase in the amount of \$23,433. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase chemicals for the water plant from Dycho Chemical, Hawkins Inc., USALCO, and Univar was presented for approval. Public Works Director Miller presented and recommended the following: bleach from Dycho Chemical, Inc in the amount of \$2.43/gallon; coagulant from USALCO in the amount of \$0.3395/pound; caustic soda from Univar USA in the amount of \$1.7350/gallon; aqua-mag from Hawkins, Inc. in the amount \$14.83/gallon; and fluoride from Univar USA in the amount of \$3.25/gallon. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase dumpsters and cardboard dumpsters for the sanitation department from Fleet Genius of NC was presented for approval. Public Works Director Miller presented and recommended the following bids: 8 CY standard - \$1,275.00; Recycling Dumpster - \$1,291.00; 8 CY Lid - \$38; and Rods & Nuts - \$9.00. On a motion by Commissioner Ogle, second by Commissioner Whaley, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid for janitorial supplies from Ellison Sanitary Supply and American Paper & Twine for the building maintenance department was presented for approval. Parks and Recreation Director Goodwin presented and recommended the following: Category I – sanitary supplies from Ellison Sanitary Supply in the amount of \$36,357.53; Category II – breakroom supplies and can liners from American Paper & Twine

Co. in the amount of \$17,120.40; and Category III – chemical cleaning products from Ellison Sanitary Supply in the amount of \$14,532.10. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase 2 motorcycles for the police department from Rocky Top Harley Davidson was presented for approval. Police Chief Catlett presented and recommended the bid in the amount of \$21,468 each for a total of \$42,936. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase glock replacement handguns for the police department from Craig's Firearms utilizing the statewide contract was presented for approval. Police Chief Catlett presented and recommended the purchase of 80 pistols at a cost of \$38,880 with a trade in value of \$19,800 for a total of \$19,080. On a motion by Commissioner Ogle, second by Commissioner Whaley, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of offer from Clyde Armor for trade-in of forfeited weapons for the police department to purchase weapons, ammunition or ballistic vests was presented for approval. Police Chief Catlett presented and recommended the offer in the amount of \$8,470. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the trade-in as presented.

Discussion and consideration of offer from Clyde Armor for trade-in of UMPs for the police department to purchase weapons, ammunition or ballistic vests was presented for approval. Police Chief Catlett presented and recommended the offer in the amount of \$10,170. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the trade-in as presented.

Discussion and consideration to purchase Daniel Defense Rifles from Clyde Armory for the police department utilizing the buy board program was presented for approval. Police Chief Catlett presented and recommended the purchase of 20 rifles at a cost of \$1,337 each for a total of \$26,740. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to accept an Appalachia HIDTA grant for the police department was presented for approval. Police Chief Catlett presented and recommended the grant that would be used towards overtime. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the grant as presented.

Discussion and consideration to purchase tickets for transit operations for the mass transit department from BOCA Systems was presented for approval. This is a sole source item. Mass Transit Director Wilhoite presented and recommended the purchase of 40,000 tickets in the amount of \$12,504.95. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the request as presented.

Discussion and consideration to appoint Kevin McClure, Pam Ogle, Jerry Wear, Tom Horne, and David Bounds to the beer board for a three-year term was presented for approval.

On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Manager’s report included the following:

1. The planning commission will meet on Tuesday, December 13, 2022 at 3:00 p.m. in the council room at city hall. They will have their Christmas lunch at 12:00 p.m. at Bullfish.
2. The police department will have their Christmas dinner on Tuesday, December 13, 2022 at 6:00 p.m. at Mainstay Hotel.
3. The fire department will have their Christmas dinner on Wednesday, December 14, 2022 at 6:00 p.m. at the LeConte Center.
4. The city Christmas lunch will be held on Thursday, December 15, 2022 at 11:30 a.m. at the LeConte Center.
5. City offices will be closed for Christmas and New Year’s holidays on Friday, December 23rd, Monday, December 26th, Friday, December 30th, and Monday, January 2nd.
6. The beer board will meet on Wednesday, December 28, 2022 at 11:00 a.m. in the council room at city hall.
7. The next regularly scheduled council meeting will be on Monday, January 9, 2023.

Mayor Wear asked for comments from the board.

No comments were received.

Having no comments received, the meeting was duly adjourned at 6:15 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER