

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, NOVEMBER 13, 2017, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Vice Mayor McClure called the meeting to order with the following in attendance: Commissioner Maples, Commissioner Watts, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Wyrick, and interested citizens. Mayor Wear and Commissioner Ogle were absent.

Vice Mayor McClure opened the meeting and led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Maples and second to motion by Commissioner Watts.

Vice Mayor McClure asked if there were any comments from citizens.

Bill Duncan asked if anything could be done at the state or local level regarding restricting VRBO or Airbnb from having an unfair advantage on rentals.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the bills as presented.

Old Business

There was no old business.

New Business

Ordinance No. 1045 to adopt the City of Pigeon Forge Employee Handbook as Title 4 of the Pigeon Forge Municipal Code, fully replacing Title 4 as previously adopted was presented on the first reading. Assistant City Manager Brackins presented and stated that this will bring handbook current from changes that have been made since last update. On a motion by Commissioner Maples, second by Commissioner Watts, and with all voting "aye" the motion was approved on the first reading.

Ordinance No. 1046 to amend Ordinance No. 1019 annual appropriations for fiscal year 2016-2017 was presented on the first reading. City Recorder Clabo presented the amendment. On a motion by Commissioner Maples, second by Commissioner Watts, and with all voting "aye" the motion was approved on the first reading.

Ordinance No. 1047 to amend article VII, (“provisions governing use districts”) by adding section 706.2.2 to the text of the zoning ordinance of Pigeon Forge, Tennessee regarding individual and group counseling center or services in a C-4 (planned unit-Commercial) district was presented on the first reading. Community Development Director Taylor presented. On a motion by Commissioner Maples, second by Commissioner Watts, and with all voting “aye” the motion was approved on the first reading.

Discussion and consideration to purchase a drug/patrol dog from Quality K-9 for the police department was presented for approval. Police Chief Baldwin presented and recommended purchase in the amount of \$14,000. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of the In-Lieu of Property Tax contract with the City of Sevierville was presented for approval. Assistant City Manager Brackins presented and stated that the amount for the current year would be \$279,340.36. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the proposal as presented.

Discussion and consideration to purchase a van for the department of tourism for distributing mail from Ford of Murfreesboro utilizing the statewide contract was presented for approval. Tourism Director Downey presented and stated that the vehicle was in the amount of \$28,607.18. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of bid for re-carpeting the library from Jerry’s Carpet was presented for approval. Parks and Recreation Director Goodwin presented and recommended the lowest bid that met specifications in the amount of \$21,530.87. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bids for janitorial supplies for the building maintenance department was presented for approval. Parks and Recreation Director Goodwin presented and recommended that the bid be awarded as follows: 1) Category 1 – Sanitary Supplies to Ellison Sanitary Supply at a cost of \$14,971.27; 2) Category 2 – Break Room Supplies and Can Liners to Ellison Sanitary Supply at a cost of \$12,989.21; 3) Category 3 – Chemical Cleaning Products to Supplyworks at a cost of \$2,473.70; 4) Category 4 – Bulk Purchasing Products to Ellison Sanitary Supply for Can Liners 33X40 1.2 ML, roll towels, and toilet tissue; Bulk Purchasing Products to AVM Enterprises, Inc. for Can Liners 38X58 2ML and 43X47 1.7 ML; and Bulk Purchasing Products to Buckeye Cleaning Center for Can Liners 30X36 1.2 ML. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the bid as presented.

Manager's report included the following:

1. There will be a planning commission meeting on Tuesday, December 12, 2017 at 3:00 p.m. in the council room at city hall.
2. City office will be closed Thursday and Friday November 23 and 24, 2017 to observe Thanksgiving Holiday.

Vice Mayor McClure asked for comments from the board.

Commissioner Maples thanked Bill Duncan for comments. He also wished everyone a Happy Thanksgiving and expressed his appreciation to all that helped with the Winterfest kickoff and special ceremony for first responders.

Having no other comments received, the meeting was duly adjourned at 6:10 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER