

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, OCTOBER 24, 2022, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Ogle, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell, and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Ogle.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the bills as presented.

Old Business

There was no old business.

New Business

Discussion and consideration of a contract for engineering services from CDM Smith for the EDA Joint Grant was presented for approval. Assistant City Manager Brackins presented. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of preliminary engineering services from SSR for the Waldens Creek Intake Improvements project for the water plant was presented for approval. Josh Bruce with SSR presented and noted the agreement would be in the amount of \$98,000. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of an annual service agreement for instrumentation at the wastewater treatment plant with the Hach Company as a sole source item was presented for approval. Martin Cross with Veolia presented and recommended agreement in the amount of \$12,614. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase spare parts for the KSB pumps at the wastewater treatment plant from Water and Waste Equipment as a sole source item was presented for approval. Martin Cross with Veolia presented and recommended the purchase in the amount of \$81,997.33 which includes freight costs. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase 12 Stalker radars for the police department from Applied Concepts utilizing the statewide contract was presented for approval. Police Captain Carr presented and recommended the purchase in the amount of \$23,723.40. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of a maintenance agreement with Tyler Technologies for the police department e-citations and court software was presented for approval. Police Captain Carr presented and recommended the purchase in the amount of \$10,113.55. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of proposal for professional design services for the Patriot Park project from Ross/Fowler for the parks and recreation department was presented for approval. Parks and Recreation Director Goodwin presented and recommended the agreement in the amount of \$142,500. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of change order from Charles Blalock and Sons for the paving of Patriot Park Trail in the amount of \$6,200 was presented for approval. Parks and Recreation Director Goodwin presented. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the change order as presented.

Discussion and consideration to purchase rescue equipment for the fire department from Municipal Emergency Services utilizing the Sourcewell contract was presented for approval. Fire Chief Watson presented and recommended the purchase of equipment in the amount of \$13,767.85. On a motion by Commissioner Ogle, second by Commissioner Whaley, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase rescue equipment for the fire department from NAFECO utilizing the HGAC contract was presented for approval. Fire Chief Watson presented and recommended the purchase of equipment in the amount of \$19,934. On a motion by Commissioner Whaley, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to two new contracts for custodial services at the LeConte Center from Andy's Crew and Moss High and Low Cleaning LLC was presented for approval. LeConte Center Manager Campbell presented and noted that due to ongoing challenges to adequately supply housekeeping and event labor needs, he is requesting to utilize multiple providers. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of an agreement for the management of the City’s mobile devices for the IT department was presented for approval. IT Director Ogle presented and recommended the agreement in the amount of \$11,090.56. On a motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the agreement as presented.

Discussion and consideration to appoint members to the Airport Authority was presented for approval. City Manager Teaster presented and recommended the following:

- Lisa Reagan – Term Expires June 30, 2023
- Vic Barrett – Term Expires June 30, 2024
- Allen Newton – Term Expires June 30, 2025
- Kevin Blalock – Term Expires June 30, 2026
- Adreinne Ogle – Term Expires June 30, 2027

On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the appointments as presented.

Manager’s report included the following:

1. The planning commission will meet on Tuesday, October 25, 2022 at 3:00 p.m. in the council room at city hall.
2. The Winterfest kickoff will take place on November 10, 2022.
3. City offices will be closed on Friday, November 11, 2022 to observe Veterans Day.

Mayor Wear asked for comments from the board.

No comments were received.

Having no comments received, the meeting was duly adjourned at 5:50 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER