

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, OCTOBER 26 2009, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Whaley called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Robinson, Commissioner Wear, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Whaley opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Brackins.

The authorization for the payment of bills was unanimously approved following motion by Commissioner Brackins and second to motion by Commissioner McClure.

Approval of bid for janitorial services and paper supplies for the Building Maintenance Department was presented for approval. Parks and Recreation Director Wilbanks recommended low bid from Ellison Sanitary Supply at a cost of \$25,962.70. Wilbanks noted that the total amount could change depending on how quantities were actually ordered. On a motion by Vice Mayor McClure, second by Commissioner Wear, it was unanimously approved to accept the bid as presented.

Approval of purchase for computer and software to operate the Community Center and Library's HVAC system was presented for approval. Parks and Recreation Director Wilbanks stated that the older version that the center has does not communicate with the new circuit boards that are sold as replacements for the existing circuit boards. He recommended the sole source purchase from Trane for software upgrade in the amount of \$8,890.00 and a new computer to run the program at a cost of \$600. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Review of city's Enhancement Grants for Greenway and Local Parks and Recreation Fund Grant for City Park Renovation was presented. Parks and Recreation Director Wilbanks discussed the contract term for the park grant expiring on November 14, 2011. He stated it was his opinion that it would look negatively on the City if the grant funds that had been awarded were not utilized. Wilbanks mentioned the estimated costs associated with the projects and how much funds would be needed in the current budget. After general discussion, council agreed to move discussion to a work session.

Consideration of approval and acceptance of a State Operating Assistance Grant from TDOT for the trolley department was presented for approval. Mass Transit Director Marine noted that this would be a grant in the amount of \$277,669 which represents a 3% increase from the prior year. Marine explained that these funds are used to offset costs associated with trolley operations and not for capital items such as trolleys. On a motion by Vice Mayor McClure, second by Commissioner Wear, it was unanimously approved to accept the grant as presented.

Approval of purchase of new pump for the Ridge Road Lift Station from Water and Waste Equipment was presented for approval. Martin Cross presented stating that quotes were obtained to repair the pump but due to cost being comparable to replacement, it was recommended to purchase pump from low bidder Water and Waste Equipment at a cost of \$7,400. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Approval of an agreement with Time Scape Consulting for a National Register Eligibility Evaluation Survey and Report for the Dollywood Interchange Project was presented for approval. Assistant City Manager Brackins stated that this proposal was for the evaluation of two structures within the Dollywood Interchange corridor of Veteran's Boulevard/Middle Creek Road to assess National Register of Historic Places significance and eligibility of the buildings at a cost of \$1,825. On a motion by Vice Mayor McClure, second by Commissioner Wear, it was unanimously approved to accept the proposal as presented.

Approval of an agreement with S&ME for a Natural Resources Services, Natural Resources Permitting for the Trolley Station Project was presented for approval. Assistant City Manager Brackins discussed proposal noting that there was a part of the parcel where the parking lot was built that contains wetlands. This is also where the proposed trolley site has been discussed. The proposal will include preparing the permit applications and the proposed contract is in the amount of \$20,800. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the proposal as presented.

Approval of an agreement with S&ME for Geotechnical Services for the Trolley Station Project was presented for approval. Assistant City Manager Brackins discussed proposal which states that engineering guidance and support for the City and its consultants during development of site plans and construction specifications. Guidance will include dewatering, subgrade preparation for fill placement, fill placement guidelines, and foundation design and construction. The cost for the proposal is \$3,980. On a motion by Commissioner Wear, second by Vice Mayor McClure, it was unanimously approved to accept the proposal as presented.

Approval of an agreement with SSR for an Archeological Survey at a possible location for the new Wastewater Treatment Plant was withdrawn from the agenda.

Consideration of reappointments and new appointments to the Tourism Advisory Board was presented for approval. Tourism Director Downey discussed and recommended the reappointment of Phil Campbell (At-Large appointment) and Jeff Taylor (At-Large appointment). Further, it was recommended that Gary Perkins be appointed to the Services board seat vacated by Bill Brown. Downey noted that the appointments are for a two year term. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Approval of contract with the AV Squad for the Fall 2009 through Spring 2010 tourism filming and production of the City's promotional videos was presented for approval. Tourism Director Downey stated that the cost of the services was \$75,000. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Consideration of request for a traffic signal located at Music Road and the Parkway (U.S. 441) was presented for approval. City Manager Teaster stated that the next step in consideration of the traffic signal was to ask for approval from the State. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to send request to State of Tennessee.

Manager's report included the following:

1. There will be a beer board meeting on Thursday November 12, 2009 at 2:00 p.m. in the council room of city hall.
2. The signalization study that council had approved is underway.
3. Work is continuing on the wastewater line. There will be a public hearing by the state on December 1, 2009 at the community center at 6:00 p.m.
4. The Red Roof Interceptor Phase II is almost complete.
5. Progress is being made on Pine Mont repairs.
6. Currently looking at alternatives on Kings Hills for sewer.
7. There will be a planning commission meeting on October 27, 2009 at 3:00 p.m. in the council room of city hall.
8. Winterfest kickoff will be held at Patriot Park on November 5, 2009 at 4:00 p.m. with the lighting at 6:00 p.m.

Mayor Whaley asked for comments from the floor and/or board.

General comments were made about additional requests for traffic lights in the city. Mayor Whaley asked if the issues could be discussed further at the next work session.

Following other general comments and Leon Downey offering a closing prayer, the meeting was duly adjourned at 6:40 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER