

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, OCTOBER 25 2010, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Whaley called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Robinson, Commissioner Wear, City Manager Teaster, City Recorder Clabo, members of the press and interested citizens.

Mayor Whaley opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Wear.

Mayor Whaley asked if there were any comments from citizens.

Charles Rhodes was in attendance and stated he would like to move the booking engine discussion from the November 1, 2010 work session to a later date so that more people could attend due to a conference scheduled at the same time. Mayor Whaley stated that he thought there would be additional meetings to discuss this issue and Commissioner Wear stated that he didn't think that all questions could be answered in one meeting.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as presented. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Resolution No. 775 authorizing the City of Pigeon Forge to provide grant matching funds in the amount of \$200,000 to Walter State Community College for a new building located at the college's Sevierville campus was presented for approval. Commissioner Robinson stated he was 100 percent behind the funding if the money were available but he feels the City has too much debt to consider this. Commissioner Wear stated he thought the funds could be matched by either 1) take a look at the surplus (if any) at the calendar year end; 2) take a look at end of fiscal year; 3) take money from undesignated fund balance; or 4) take money from designated fund balance. Mayor Whaley stated that there is the possibility that Walter State is not awarded the grant. Vice

Mayor McClure noted that he had talked to a guidance counselor at Pigeon Forge High School and a large percentage of the students in Pigeon Forge attend Walter State. Following lengthy discussion and on a motion by Commissioner Brackins, second by Commissioner Wear, the motion was approved. Commissioner Robinson voted no.

Discussion and consideration of bid for fire shelters for the fire department was presented for approval. Fire Chief Watson explained that this would be purchased through the Tennessee Division of Forestry 50/50 grant and he recommended awarding bid to The Fire Store at a cost of \$314 for 18 shelters for a total of \$5,652.00. On a motion by Commissioner Wear, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Before the next agenda item was presented, Mayor Whaley announced that he and City Recorder Clabo had to leave the council meeting early to attend a funeral. Vice Mayor McClure would preside over the meeting and Assistant City Manager Brackins would take minutes for the remainder of the meeting.

Discussion and consideration of bid for janitorial and paper supplies for the building maintenance department was presented for approval. Parks and Recreation Director Wilbanks presented and recommended low bid from Kelsan, Inc. at a cost of \$24,238.83. On a motion by Commissioner Brackins, second by Commissioner Wear, it was unanimously approved to accept the bid as presented.

Discussion and consideration of request from Charlie Cobble to use the City's Teaster Lane Municipal Parking Lot for the 33rd F100 Supnationals Show (May 12-14, 2011) and the 2nd Annual All Chevy Supnationals Show (June 16-18, 2011) was presented for approval. Charlie Cobble discussed the events and the success in the past. Assistant City Manager Brackins said that he also verified with Mr. Cobble that in the event construction is going on that the event personnel are willing to work with the City. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of a proposal for additional survey and easement work for the Dry Fork Sewer Project was presented for approval. John Dix noted that the City already had a survey that had been performed and an alignment establishing easements was underway which Cannon and Cannon saw a few items that needed attention. Those including looking at the alignment of the sewer coming in and checking on 18" line crossing under creek with minimal cover based on the survey. This additional work will be completed at a cost of \$5,250. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of approval of bids to purchase duty clothing and Class A uniforms for the fire department was presented for approval. Fire Chief Watson recommended that low bids be awarded as follows: Shapiro Uniforms for Blauer EMT Pant, Danner Striker Duty Boot, and Blauer Winter Coat; NAFECO for Elbeco Four

Pocket Duty Pant, Elbeco EMT Pant, Firefighter Class A Hat Pin, Class A Collar Pins, and Duty Hat; Whole Armor Uniforms for Velcro Duty Belt, Buckle Duty Belt, Danner Patrol Duty Boot, Danner Acadia Duty Boot, Class A Dress Pant, Class A Long Sleeve Shirt, Class A Bell Crown Cap, Class A Gloves, Class A Shoes, Class A Dress Coat, Fire Chief Hat Badge, Captains Hat Badge, Breast Badge, Class A Name Plate, Chief & Inspector Polo, Captain & Firefighter Polo, Long Sleeve Job Shirt, 50/50 Cotton Poly Blend T-Shirt, 100% Cotton T-Shirt, and Class A Neck Tie. On a motion by Commissioner Brackins, second by Commissioner Wear, it was unanimously approved to accept the bids as presented.

Discussion and consideration to submit a letter of intent to the State Revolving Loan Fund Program to utilize their loan funds for design and construction of a new wastewater treatment plant was presented for approval. Assistant City Manager Brackins said that this allows the City to ask for the necessary loan application documents and gave a summary of the project. He said that preliminary plans would include site determination by January 1, 2011, design and project starting on February 1, 2011 with a completion date of July 1, 2014. He clarified that this does not in any way obligate the City with the revolving loan fund and management is still looking at other funding options. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration to provide funding for the Local Parks and Recreation Fund Grant for improvements at City Park was presented for approval. Parks and Recreation Director Wilbanks discussed that a letter had been sent earlier in the year to the grantor asking to turn the money back in due to matching issues and not being able to complete the project in the allotted time. He was asked by the grantor to condense the project and has since dropped the projected cost by \$300,000 to \$810,000. The grant amount is \$220,000. He added that this would modify the restrooms from three toilets to six, include a larger sewer line, and add a larger concession stand. Vice Mayor McClure asked about work being done in-house. Mr. Wilbanks stated that per discussion with Public Works Director Miller, this would be the time of year that Winterfest displays are being put up and be difficult for employees to do both. Wilbanks did note that the demolition would be completed by city employees. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. There will be a Planning Commission meeting on October 26, 2010 at 3:00 p.m. in the council room of city hall.
2. There will be a public hearing on Ordinance No. 915 at the November 8, 2010 council meeting.
3. There will be a Beer Board meeting on Friday, November 5, 2010 at 3:00 p.m. in the council room of city hall.

4. Friday October 29, 2010 will be the Halloween event at the Pigeon Forge Community Center between 6:00 p.m. and 9:00 p.m.
5. The agenda packet was sent out before the letter from Charles Rhodes was put in the packet and she needs to know if booking engine topic will still be included on the work session agenda. Council agreed that it would be discussed at the work session.

Vice Mayor McClure asked for comments from the board.

Commissioner Wear commended parties involved for a successful triathlon held at the Pigeon Forge Community Center.

Vice Mayor McClure said that Pigeon Forge will be playing Gatlinburg in football this Friday.

Having no other comments received, the meeting was duly adjourned at 7:00 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER