

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, OCTOBER 8, 2012, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were presented for approval. Vice Mayor McClure made motion to approve which was seconded by Commissioner Brackins. Commissioner Robinson stated he did not think the minutes were corrected on the September 24, 2012 minutes for the September 10, 2012 minutes. He said it was stated by Executive Director of Tourism Downey that all businesses in the City of Pigeon Forge will be represented by this housing bureau and it would be at no charge. City Recorder Clabo was asked to go back and listen to the audio for clarification. The following statements were made from the September 10, 2012 audio. Commissioner Robinson asked "so as far as charges to the different people, there is no charge?" Executive Director of Tourism Downey replied "no it's a service that we are providing for those event owners that choose to use it and again they will negotiate their deal with that event owner or the meeting planner." Marketing Manager Carr added "for special events that are city special events, every lodging partner in Pigeon Forge has the opportunity to participate in that. When you look at the events, then the event owner is choosing the properties but when it comes to a city sponsored event every property has the opportunity to be part of it; just like they have been with the last RFQ that was sent out. And that is at no cost." With a friendly amendment motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept minutes with noted change.

Mayor Wear asked if there were any comments from citizens.

James Overstreet asked about having more meetings for the housing bureau issue and thinks that this can put the City in an uncomfortable position down the down the road so he is against the agreement.

Leland Wykoff stated he would like to see information on revenue versus costs before a decision is made on the water agreement with the county. Further he asked that booking engine would not be the direction of the housing bureau. He noted that there is not enough detail to make an informed decision at this point.

Charles Rhodes stated he would like a clarification on what a qualified business is.

Ray Ogle said the Pigeon Forge Hospitality Association would manage the proposed housing bureau and not ask the City for any money.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as presented. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Resolution No. 796 authorizing the City of Pigeon Forge to participate in the TML Risk Management Pool "Driver Safety" matching grant program was presented for approval. The resolution was approved last meeting but needs to be renumbered to Resolution No. 796. Mayor Wear stated that this had been approved at the last council meeting and there was not any content change but the City already had Resolution No. 795 so this request is merely to get numbering correct. On a motion by Commissioner Robinson, second by Commissioner Reagan, and with all voting "aye" the motion was approved.

Resolution No. 797 accepting a bid for exercise equipment and authorizing the execution of a lease agreement was presented for approval. City Recorder Clabo stated that bids were received on one elliptical machine for the fire department. It was recommended to accept the bid from FITCO with a lease of \$1,750.00 per year for three years. On a motion by Commissioner Brackins, second by Vice Mayor McClure, the motion was approved. Commissioner Reagan abstained from the vote.

Discussion and consideration of a bid for the sale of three surplus trolleys to Santa Barbara Trolley was presented for approval. Mass Transit Director Marine stated that three bids had been received and he recommended the high bid from Santa Barbara Trolley in the amount of \$15,000 for all three trolleys. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase a Double K trolley from an existing contract option utilizing 5311 grant funds for the Trolley Department was presented for approval. Mass Transit Director Marine recommended the purchase in the amount of \$165,748 to be purchased utilizing funds from TDOT Project Grant # 785311-S3-037. Commissioner Robinson stated he would like to look at the option of using compressed gas. Mr. Marine stated he would research if necessary but from previous information, it is very costly. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase a vehicle for the Tourism Department from TN Fleet Sales was presented for approval. Executive Director of Tourism Downey presented and stated that he recommended the purchase in the amount of \$22,454. On a motion by Commissioner Robinson, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase desktop computers for the Administration Department per the U.S. Communities IT Products & Services contract was presented for approval. Information Technology Director Ogle presented and recommended the purchase in the amount of

\$15,654.38. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration of a bid to purchase janitorial and paper supplies from Ellison Sanitary Supply and Southeastern Paper Group was presented for approval. Parks and Recreation Director Wilbanks recommended that bid be awarded as follows: 1) Category 1 – Sanitary Supplies to Ellison Sanitary Supply at a cost of \$14,672.10; 2) Category 2 – Breakroom Supplies and Can Liners to Ellison Sanitary Supply at a cost of \$9,754.09; and 3) Category 3 – Johnson Wax Professional Cleaning Products to Southeastern Paper Group at a cost of \$4,194.85. On a motion by Commissioner Brackins, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase portable message boards from Tramco Services in the amount of \$31,998 was presented for approval. The amount is unbudgeted and will be paid for out of fund balance. Public Works Director Miller stated that 10 bids had been received and he recommended the low bid from Tramco Services in the amount of \$15,999 each for a total of \$31,998. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration to repair the transmission on tower 28 for the Fire Department was presented for approval. Fire Chief Watson presented and stated that as problems have continued to mount regarding the truck, it now appears that the transmission pump has went out and it is recommended that the transmission be rebuilt in the amount of \$13,992.91. On a motion by Commissioner Robinson, second by Vice Mayor McClure, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote.

Manager's report included the following:

1. There will be a beer board meeting on Wednesday October 24, 2012 at 1:30 p.m. in the council room of city hall.
2. There will be an IDB meeting on Tuesday October 9, 2012 at 4:00 p.m. in City Hall Complex Meeting Room A.
3. There will be a planning commission meeting on Tuesday October 23, 2012 at 3:00 p.m. in the council room of city hall.
4. Billy Worsham has requested permission to install a 3' X 8' feet section of memorial bricks at Patriot Park in the area closer to KOA. It was noted that Parks and Recreation Supervisor Garner would oversee the project to ensure that the area would still be able to be mowed. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.
5. Would like for commissioners to look at their calendar for upcoming meetings since there will be some that fall on holidays.

Mayor Wear asked for comments from the board.

Commissioner Robinson asked about a Christmas Parade. Executive Director of Tourism stated that a Veterans Parade is being planned currently.

Having no other comments received, the meeting was duly adjourned at 6:15 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER