

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, SEPTEMBER 10, 2018, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Commissioner Maples, Commissioner Ogle, Commissioner Watts, City Manager Teaster, City Recorder Clabo, City Attorney Wyrick, and interested citizens. Vice Mayor McClure was absent.

Mayor Wear opened the meeting and Commissioner Maples led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Ogle and second to motion by Commissioner Maples.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the bills as presented.

Old Business

There was no old business.

New Business

Discussion and consideration of a proposal from CDM Smith for engineering services for Phase 4A of the Westside Connector was presented for approval. Jeff Mize with CDM Smith presented and noted that the lump sum total was in the amount of \$263,000. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase 8 in car cameras from L3 Mobile Vision utilizing the HGAC purchasing agreement for the police department was presented for approval. Police Chief Catlett presented and recommended the purchase in the amount of \$5,115 each for a total of \$40,920. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of bid for ballistic plate from Read Uniforms for the police department was presented for approval. Police Chief Catlett presented and recommended the bid from Read Uniforms with the lowest bid amount that met specifications. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid for water tank cleaning and coating from Preferred Sandblasting for the water department was presented for approval. Public Works Director Miller presented and recommended the low bid for Montewood Tank and Dollywood tank in the amount of \$5,000 per tank. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase 3 trucks from McNelly Whaley Ford Motor Co. for the water plant and street department was presented for approval. Public Works Director Miller presented and recommended the following low bids: ½ ton 4x4 truck for water plant at a cost of \$28,110; regular cab 4x4 flatbed for street department at a cost of \$31,064; and regular cab 4x4 service body for street department at a cost of \$33,064. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase salt from Morton Salt for the street department was presented for approval. Public Works Director Miller presented and noted that this was a joint bid with the cities of Sevierville, Gatlinburg, Pitman Center, and Pigeon Forge and he recommended the low bid in the amount of \$88.77 per ton. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration of an agreement with Business Information Systems for tax search and online payment of property taxes was presented for approval. Finance Director Clabo presented as stated that this would allow customers to do property tax searches on property in Pigeon Forge and give them the opportunity to make online payments. It was noted that a convenience fee would apply if a customer wanted to use the online pay option. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the agreement as presented.

Discussion and consideration to accept a library services and technology grant (LSTA) through the Tennessee State Library and Archives was presented for approval. Library Director Nelson presented and it was noted that the grant is in the amount of \$500. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the grant as presented.

Discussion and consideration to appoint Dee Dee Gibson to the Library Board was presented for approval. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. There will be a beer board meeting on Wednesday, September 26, 2018 at 11:00 a.m. in the council room at city hall.
2. There will be a planning commission meeting on Tuesday, September 25, 2018 at 3:00 p.m. in the council room at city hall.
3. Staff will be meeting with TDOT on September 11, 2018 regarding the Jake Thomas Connector project.
4. The fire department will be participating in swiftwater work for TEMA for hurricane preparation in South Carolina.
5. Ashley Thomas has been hired to oversee animal shelter.

Mayor Wear asked for comments from the board.

Commissioner Maples asked about the paving schedule on parkway and thanked all departments for hard work during the car shows.

Having no other comments received, the meeting was duly adjourned at 5:55 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER