

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, SEPTEMBER 26 2011, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Brackins.

Mayor Wear asked if there were any comments from citizens.

Joseph Zambon stated problems he was having with trash pickup and building a garage.

No further comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as noted. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Discussion and consideration to accept a split bid from Appliance Discount and Wayne Blalock Home Center for the purchase of appliances for the new Fire Station was presented for approval. Fire Chief Watson recommended purchasing the following from Appliance Discount: 1) 30 inch range at a cost of \$794; 2) microwave at a cost of \$359; 3) 30 inch trim at a cost of \$110; 4) 24 inch dishwasher at a cost of \$469; and 5) refrigerator at a cost of \$1,900 for a total of \$3,632. Watson recommended purchasing the following from Wayne Blalock Home Center: 1) GE washer at a cost of \$1,195; 2) GE dryer at a cost of \$1,195; and 3) waste king disposal at a cost of \$139 for a total of

\$2,529. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote.

Discussion and consideration to purchase living quarters furniture and office furniture, for Fire Station 2 utilizing the Union County Board of Education's purchase contract with School and Office Supply was presented for approval. Fire Chief Watson recommended purchasing 4 barstools at a cost of \$173 each and 8 side chairs at a cost of \$147 each for a total of \$1,868 from the Union County Contract. Watson also recommended purchasing 1 24"X36" tackboard at a cost of \$85; 1 4'X4' dry erase board at a cost of \$750; 5 keyboard trays at a cost of \$100 each; 1 4'X6' tack board at a cost of \$350; 2 18"X24" tack boards at a cost of \$50 each; 1 48"X48" tack board at a cost of \$139; 2 4'X6' tack boards at a cost of \$240 each; 1 4'X4' dry erase board at a cost of \$250; 1 4'X6' dry erase board at a cost of \$345 for a total of \$2,914. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote.

Discussion and consideration to purchase eight mobile cameras, eight mobile computers, and replacement server equipment off of the statewide contract 240 from L3 Mobile Vision for the Police Department was presented for approval. Police Chief Baldwin stated that the mobile cameras were at a cost of \$5,645 each; mobile computers were at a cost of \$6,305.74; and replacement server equipment at a cost of \$21,200 for a total of \$116,805.92. A bundle discount was offered lowering total cost to \$112,805.92. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase five patrol vehicles and one unmarked vehicle from the statewide contract 23865 from Cardinal Chrysler Jeep Dodge for the Police Department was presented for approval. Police Chief Baldwin stated that the marked vehicles would be at a cost \$24,453 each and the unmarked vehicle would be at a cost of \$24,636 for a total of \$146,901. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase envelopes for mailing the travel planner from Back Home Printing for the Department of Tourism was presented for approval. Executive Director of Tourism Downey presented and stated that he recommended Back Home Printing at a cost of \$27,287.50. This bid is within \$57.50 of the lowest bidder and offers free delivery compared to the low bidder which charges shipping and could only estimate additional shipping costs. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of extension of two 5311 grants for the Trolley Center site preparation was presented for approval. Assistant City Manager Brackins explained that this combines grant 785311-S3-030 and 785311-S3-033 with \$278,000 in federal funds each and \$250,000 in state funds each for a total of \$1,056,000. The new

contract will extend through June 2014. The required local match remains unchanged with a total of \$117,333.40. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase wetland mitigation credits for the new city park site from Water Resources LLC was presented for approval. Assistant City Manager Brackins explained that .9 acres was needed at a cost of \$36,000. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved accept the request as presented.

Discussion and consideration of an agreement with Gresham Smith and Partners for borrow material coordination with Pigeon Falls Village grading for the events center site, trolley center site, and Jake Thomas Road extension was presented for approval. The amount is unbudgeted. Jason Brady with Gresham Smith and Partners was in attendance to discuss. It was noted that the compensation will be a lump sum budget of \$22,020. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept request as presented.

Discussion and consideration to donate playground equipment at the City Park to the Boys and Girls Club was presented for approval. Parks and Recreation Director Wilbanks discussed and noted that the playground equipment had to be moved before work could begin on the sewer line for the new wastewater plant. He stated that the Boys and Girls Club would be required to sign a release of liability to the City. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to donate equipment as requested.

Manager's report included the following:

1. There will be a Planning Commission meeting on September 27, 2011 at 3:00 p.m. in the council room of city hall.
2. The beer board meeting scheduled for September 28, 2011 at 1:00 p.m. in the council room of city hall has been cancelled.
3. The media campaign presentation was discussed briefly by David Bohan representing Bohan. It was noted that filming will begin in October and the agency will be back in January to present the media plan.
4. A work session is needed to discuss the drainage study report for Kings Hills. Staff is trying to arrange for a representative from FEMA to come to the meeting. Would like to schedule October 4, 2011 at 4:30 p.m.

Mayor Wear asked for comments from the board.

Commissioner Robinson stated he would like to discuss the tourism building and the possibility of selling the building. Mayor Wear stated it would be good to discuss at the upcoming work session.

Having no other comments received, the meeting was duly adjourned at 6:10 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER