

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, SEPTEMBER 10, 2012, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Reagan.

Mayor Wear asked if there were any comments from citizens.

Kenny Maples representing Phil Campbell for the Pigeon Forge Hospitality Association spoke in favor of the housing bureau software that would be presented for approval on the agenda.

Charles Rhodes said he had several questions regarding the item on the agenda related to purchase from Internet Destination Sales System. Executive Director Downey stated if he could get a copy of the questions, his office would respond to Mr. Rhodes.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as presented. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Ordinance No. 952 to replace in its entirety ordinance number 867 establishing stormwater management standards and practices within the City of Pigeon Forge was presented on the first reading. Community Development Director Taylor presented. On a motion by Vice Mayor McClure, second by Commissioner Brackins, and with all voting "aye" the motion was approved on the first reading.

Discussion and consideration of an agreement with S&ME for permitting support for an Indiana Bat habitat assessment and USFWS coordination was presented for approval. Assistant

City Manager Brackins presented and stated that the scope of work is provided in response to a request from the US Army Corps of Engineers. The scope of work is in the amount of \$3,500. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase two message boards from the US General Services Administration in the amount of \$32,948.44 for safety purposes was presented for approval. The amount is unbudgeted and will be paid for out of fund balance. Police Chief Baldwin and Public Works Director Miller presented and noted that the boards would be \$16,474.22 each for a total of \$32,948.44. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase dumpsters from Bakers Waste Equipment for the Sanitation Department was presented for approval. Public Works Director Miller presented and recommended bid from Bakers Waste Equipment with the following breakdown: 1) 8 cy standard at a cost of \$790; 2) recycling dumpster at a cost of \$808; 3) 4 cy lid at a cost of \$24; 4) 8 cy lid at a cost of \$26; and 5) rod and nuts at a cost of \$8. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration to pave certain City streets was presented for approval. Public Works Director Miller presented and recommended the following roads be paved: 1) Tiger Drive – approximately 2,175' X 20' with 1" asphalt at a cost of \$40,000; 2) Ridge Road – approximately 1,750' X 24' with 1" asphalt at a cost of \$30,000; 3) Scenic Loop – approximately 2,465' X 16' with one 1" asphalt and 545' x 18' with 1" asphalt at a cost of \$38,000; and 4) Daisy Trail – approximately 965' X 18' with 1" asphalt at a cost of \$14,000 for a total of \$122,000. On a motion by Commissioner Robinson, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase uniforms from Perfect Fit Image for the Public Works Department was presented for approval. Public Works Director Miller presented and recommended bid from Perfect Fit Image. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase four trucks for the Public Works Department from Ted Russell Ford and McNelly Whaley Ford was presented for approval. Public Works Director Miller stated he recommended the bid from Ted Russell Ford for two ½ ton 4X4 trucks at a cost of \$22,455 each and one 1 ton 4X4 truck at a cost of \$36,336 for a total of \$81,246; and McNelly Whaley Ford for one 4X2 chassis w/dump at a cost of \$68,120.80. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase software for our visitor management sales and partnership management and housing bureau software from Internet Destination Sales System for the Tourism Department was presented for approval. Executive Director of Tourism Downey presented and stated this purchase would address three needed pieces of software including: 1) visitor management software that would be used to manage the day to day inquiries received by phone or by data service leads; 2) sales and partnership software that would be used to manage

the day to day inquiries and mail outs for the Group Sales Department; and 3) housing bureau software would be a service the Pigeon Forge lodging properties offers the owners of large events. Commissioner Robinson asked if this had anything to do with online booking. Mr. Downey said that it did not. Commissioner Robinson asked if there would be a charge for this service. Mr. Downey said no that it would be a service that the City is providing for event owners that choose to use it and that a deal could be negotiated between a business and event owner. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Manager's report included the following:

1. The bid for the Jake Thomas Road project was opened on September 5, 2012 and the reported low bidder was Blalocks at a cost of \$5,740,865.
2. There will be a planning commission meeting on Tuesday September 25, 2012 at 3:00 p.m. in the council room of city hall.
3. There will be a steel signing ceremony on September 19, 2012 at 3:00 p.m. at the events center.
4. Tourism Talks will take place on September 18, 2012 at 9:00 a.m. at the Pigeon Forge Cinemas.
5. One garbage truck has been received and is in service and the second one is in the process of being delivered.

Mayor Wear asked for comments from the board.

Commissioner Robinson stated that the new garbage truck is doing a good job.

Having no other comments received, the meeting was duly adjourned at 6:10 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER