

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, AUGUST 9 2010, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Vice Mayor McClure called the meeting to order with the following in attendance: Commissioner Brackins, Commissioner Robinson, Commissioner Wear, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens. Mayor Whaley was absent.

Vice Mayor McClure opened the meeting and led in the pledge of allegiance.

REGULAR MEETING

A public hearing to receive public comment regarding proposed amendments to the text of section 407.3.1 of the city's zoning ordinance ("Planned Unit Development – General Requirements"). The proposed changes strive to reduce confusion of commercial setbacks for PUDs.

There being no comments received, the public hearing was closed.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Wear and second to motion by Commissioner Brackins.

Vice Mayor McClure asked if there were any comments from citizens. No comments were received.

The authorization for the payment of bills was presented for approval. Commissioners were informed that the bill to Loft House in the amount of \$20,000 would be removed from the listed bills. This item was accidentally included and may be presented at an upcoming council meeting if contract is accepted. On a motion by Commissioner Wear, second by Commissioner Brackins, it was approved to accept the bills as noted. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

Ordinance No. 910 to amend ordinance no. 894 annual appropriations for fiscal year 2009-2010 was presented for the second reading. Assistant City Manager Brackins discussed that these were adjustments to the budget and if there were any questions he or City Recorder Clabo would discuss further. On a motion by Commissioner Brackins, second by Commissioner Wear, and with all voting "aye" the motion was approved on the second reading.

Ordinance No. 911 to amend section 407.3.1 (“planned unit development – general requirements – minimum site”) of the text of the zoning ordinance of Pigeon Forge, Tennessee was presented for the second reading. On a motion by Commissioner Brackins, second by Commissioner Wear, and with all voting “aye” the motion was approved on the second reading.

New Business

Ordinance No. 912 to amend section 20-404 and 20-405 of the Pigeon Forge Municipal Code citizens advisory board of directors and function of citizens advisory board of directors was presented for the first reading. Assistant City Manager Brackins stated that this amendment would add two members to the board. Commissioner Robinson asked if there was a difference between the Citizens Advisory Board and the Tourism Advisory Board. City Attorney Gass said that it is codified as Citizens Advisory Board but the two names refer to the same board. On a motion by Commissioner Wear, second by Commissioner Brackins, and with all voting “aye” the motion was approved on the first reading.

Discussion and consideration of request from the Fire Department to trade fire hose couplings for new fire hoses was presented for approval. Fire Chief Tony Watson stated that several couplings have been accumulating over time and this will allow the department to trade in for fire hose. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration to accept a grant from the U.S. Department of the Interior for rural fire assistance to purchase reflective vests and fire shelters for the Fire Department was presented for approval. Fire Chief Watson explained that the grant award is in the amount of \$18,244 with no local match. The requested grant is to outfit 46 seated positions on apparatus with reflective vests for performing functions in the roadway. In addition, the request is to outfit 46 seated positions with fire shelters. On a motion by Commissioner Brackins, second by Commissioner Wear, it was unanimously approved to accept the grant as presented.

Discussion and consideration of bid to purchase a lane maintenance machine for the bowling center was presented for approval. Parks and Recreation Director Wilbanks stated that two bids had been received and he was recommending the low bid from Bowling Supply Company at a cost of \$22,995. Commissioner Robinson asked about the options prices being so different between bidders. Wilbanks stated that the options can include items such as a remote control device so that there is not an attached cord. He stated that it basically depends on how the item is priced by the vendor. It was noted that the low bidder had a higher base price but factoring in the options and the trade in allowance brought the cost down and the machine met the specifications of the department. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase salt for the Street Department was presented for approval. Assistant City Manager Brackins presented and noted that it

was recommended that bid be awarded to North American at a low bid cost of \$71.71 per ton. On a motion by Commissioner Brackins, second by Commissioner Wear, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase uniforms for the Public Works Department was presented for approval. Assistant City Manager Brackins presented and noted that it was recommended that Whole Armor Uniform be awarded bid. This is based on a per employee order formula that 3 short sleeve shirts, 2 long sleeve shirts, and 5 pair of pants are ordered. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of request from Sherwood Forest Resort for the acceptance of the development into our water system was presented for approval. Chief Building Inspector Dunn stated that everything is currently in order to accept the development into the city water system. On a motion by Commissioner Wear, second by Commissioner Robinson, it was unanimously approved to accept the request as presented.

Discussion and consideration of reappointments to the Tourism Advisory Board was presented for approval. Marketing Manager Carr explained that the term for four members has expired and it is recommended that the following be reappointed for a three year term: Ray Ogle – to represent hotels, motels, campgrounds; Ken Bell – to represent attractions; Leslie Thomas – to represent restaurants; Laurie Faulkner – to represent retail. City Attorney Gass asked that any motion be predicated to refer to Citizens Advisory Board regarding reappointments. On a motion by Commissioner Brackins, second by Commissioner Robinson, it was unanimously approved to reappoint members as presented to Citizens Advisory Board.

Discussion and consideration of a contract with Lofthouse Enterprises to represent the City of Pigeon Forge's Department of Tourism as our travel trade representative in the UK was presented for approval. Marketing Manager Carr explained that the partnership is handled through the State of Tennessee and the City of Pigeon Forge would pay \$20,000 where \$10,000 is for a membership with the State of Tennessee and \$10,000 is for advertising. Commissioner Robinson asked if the State pays a portion and if the City pays a portion. Carr stated that was correct. Commissioner Robinson asked if the Board could receive a copy of the report showing results. Carr stated she would forward the information to council. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. There will be a Planning Commission meeting on August 24, 2010 at 3:00 p.m. in the council room of city hall.
2. The Pigeon Forge Community Center will be closed this week for annual maintenance.

3. The next regularly scheduled council meeting will be August 23, 2010.
4. A potential work session has been mentioned but no date has been set.
5. There has been a request from the Sevier County Board of Education to sponsor the football jamboree in the amount of \$5,000 for insurance. On a motion by Commissioner Wear, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.
6. The drug dog Britt had to put down this morning due to health issues.

Vice Mayor McClure asked for comments from the board.

Having no comments received, the meeting was duly adjourned at 5:55 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER