

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, JULY 22, 2013, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Ogle, Commissioner Reagan, Assistant City Manager Brackins, City Recorder Clabo, members of the press and interested citizens. City Manager Teaster and City Attorney Gass were absent.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Commissioner Brackins and second to motion by Vice Mayor McClure.

Mayor Wear asked if there were any comments from citizens.

Matt Rudder thanked the City for the opportunity to do his internship.

Andrew Byrd stated that the intersection at The Island Drive was confusing.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bills as presented.

**Old Business**

**Ordinance No. 964** to amend **Ordinance No. 949** annual appropriations for fiscal year 2012-2013 was presented on the second reading. City Recorder Clabo highlighted the adjustments in the amendment. On a motion by Vice Mayor McClure, second by Commissioner Ogle, and with all voting "aye" the motion was approved on the second reading.

**New Business**

Discussion and consideration of a catering agreement for businesses in Pigeon Forge to provide catering services at the LeConte Center was presented for approval. Assistant City Manager Brackins discussed the contract. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of bid to purchase a masking curtain and installation from Athletic Performance and Rigging for the LeConte Center was presented for approval. Executive Director of Tourism Downey presented and stated that only one bid had been received and it was in the amount of \$28,656 which included curtains, containers, hanging assembly and installation on two

beams, and delivery. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration to construct a turning lane on Teaster Lane to enter into the municipal parking lot was presented for approval. The amount, \$35,000 is unbudgeted and will be paid for out of fund balance. Assistant City Manager Brackins presented and stated that city personnel could do the work and save up to \$50,000 by not using a contractor. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase ballistic vests for the Police Department from Kay's Uniform was presented for approval. Police Chief Baldwin stated he recommended the second lowest bidder in the amount of \$849 per vest due to the proximity of the vendor to the City. On a motion by Commissioner Brackins, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase a drug/patrol dog from Jeff Wisecarver "Quality K-9" for the Police Department was presented for approval. Police Chief Baldwin stated the cost of the K-9 and training would be \$11,500. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase 5 Ford Police Utility Interceptors off the statewide contract for the Police Department was presented for approval. Police Chief Baldwin stated that the vehicles would be purchased from TT of Murfreesboro, Inc DBA Ford of Murfreesboro at a cost of \$31,113 each or a total of \$155,565. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase a MT400 mobile triage kit per a sole source letter from Tritech for the Police Department was presented for approval. Police Chief Baldwin presented and noted that the cost of the item would be \$13,856. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase 13 body cameras per a sole source letter from L3 Mobile Vision for the Police Department in the amount of \$11,829.35 of which \$5,000 will be grant funds from the Governor's Highway Safety Office was presented for approval. Police Chief Baldwin presented and stated that the cameras would cost \$909.95 each for a total of \$11,829.35. On a motion by Commissioner Brackins, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase 2 direct link cameras per a sole source letter from Enforcement Technology Group for the Police Department was presented for approval. Police Chief Baldwin presented and stated that total cost would be \$4,975. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase and install a fence from Stanley Fencing at Wear Farm City Park was presented for approval. Parks and Recreation Director Wilbanks stated that the fence would approximately 211 feet in length and five feet high at a cost of \$2,100. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of an agreement with Pigeon Forge Youth Football Association to provide \$9,000 annually for the cost of operating a youth football program was presented for approval. The amount is unbudgeted and will be paid for out of fund balance. Parks and Recreation Wilbanks presented and stated that this donation will replace the lost revenue in concession sales and food fundraisers as the concession stand will be operated by the Parks and Recreation Department. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of a phone contract to provide phone service for City Buildings was presented for approval. Information Technology Director Ogle presented and recommended CRI for the annual phone system maintenance support at a cost of \$4,572. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. There will be a planning commission meeting on Tuesday July 23, 2013 at 3:00 p.m. in the council room at city hall.
2. The beer board meeting scheduled for Wednesday July 24, 2013 at 11:00 a.m. in the council room at City Hall has been cancelled.
3. Would like to have a work session to discuss several items. Please look at possible dates.

Mayor Wear asked for comments from the board.

Mayor Wear asked for prayers for Butch Helton's mother.

Mayor Wear also asked for an update on the revenue currently available from the mixed drink tax. City Recorder Clabo stated that the amount available was \$304,161.55 or \$101,387.18 per school.

Having no comments received, the meeting was duly adjourned at 6:15 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER