

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JUNE 26, 2023, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Vice Mayor McClure called the meeting to order with the following in attendance: Commissioner Ogle, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell and interested citizens. Mayor Wear was absent.

Vice Mayor McClure opened the meeting and led in the pledge of allegiance.

REGULAR MEETING

The minutes were presented for approval. City Recorder Clabo asked for a correction to be made to the April 10, 2023 minutes. Ordinance 2023-1146 was mistakenly noted as approved on first reading. However, upon review of the audio of the minutes and agenda outline, the ordinance was denied on the first reading. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept minutes from June 7th work session, June 12th council meeting, and corrected April 10th minutes with noted change as presented.

Vice Mayor McClure asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the bills as presented.

Old Business

Ordinance No. 2023-1150 to increase the competitive bid requirement to \$25,000 for the City of Pigeon Forge was presented on the second reading. City Recorder Clabo presented. On a motion by Commissioner Whaley, second by Commissioner Ogle, and with all voting “aye” the motion was approved on the second reading.

Ordinance No. 2023-1152 to amend Ordinance No. 1134 annual appropriations for the fiscal year 2022-2023 was presented on the second reading. City Recorder Clabo presented. On a motion by Commissioner Ogle, second by Commissioner Watts, and with all voting “aye” the motion was approved on the second reading.

Ordinance No. 2023-1153 to adopt the annual budget for the fiscal year beginning July 1, 2023 and ending June 30, 2024 was presented on the second reading. City Manager Teaster presented and highlighted the various sections of the budget. On a motion by Commissioner Watts, second by Commissioner Whaley, and with all voting “aye” the motion was approved on the second reading.

New Business

Discussion and consideration to apply and accept a grant from the State of Tennessee for a hiring, training, and recruitment program for the police department was presented for approval. Police Chief Catlett presented and it was noted that the grant goes through 2028 and funds up to \$40,000 for a maximum of \$200,000. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the grant as presented.

Discussion and consideration to apply for a State of Tennessee School Resource Officer grant for the police department was presented for approval. Police Chief Catlett presented and noted that the grant would be up to \$75,000 per school resource officer if approved. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to apply for the grant as presented.

Discussion and consideration of the 2023-2024 scope of services with Bohan for tourism advertising was presented for approval. Marketing Manager Carr presented. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2023-2024 scope of work with Orange 142 for online tourism advertising was presented for approval. Marketing Manager Carr presented. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of an agreement with Majority Opinion Research for the 2023-2024 marketing research program was presented for approval. Marketing Manager Carr presented. On a motion by Commissioner Whaley, second by Commissioner Ogle, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of the 2023-2024 services agreement with the Thomas Group for the tourism department was presented for approval. Marketing Manager Carr presented. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of bid for the printing of the Pigeon Forge Travel Planner from Continental Web Press for the tourism department was presented for approval. Marketing Manager Carr presented. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the bid as presented.

Discussion and consideration of a cyber-security policy for the City of Pigeon Forge utility services was presented for approval. IT Director Ogle presented and noted that this would make the city compliant with the new state requirement. On a motion by Commissioner Ogle, second by Commissioner Watts, it was unanimously approved to accept the policy as presented.

Discussion and consideration to apply for the library services and technology grant (LSTA) through the Tennessee State Library and Archives was presented for approval. City

Manager Teaster presented and noted that this was a grant up to \$2,700 with a 50% local match. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to apply for the grant as presented.

Discussion and consideration of an agreement with the Windrow Phillips Group for government relations work with the State of Tennessee was presented for approval. City Manager Teaster presented and recommended the agreement in the amount of \$45,000. On a motion by Commissioner Whaley, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration to appoint Robbie Beckner and Jon Manning to the Library Advisory Board was presented for approval. Item was withdrawn from agenda.

Manager’s report included the following:

1. The Planning Commission will meet on Tuesday, June 27, 2023 at 3:00 p.m. in the city council room at city hall.
2. The beer board will meet on Wednesday, June 28, 2023 at 11:00 a.m. in the council room at city hall.
3. City offices will be closed on Tuesday, July 3, 2023 to observe Independence Day.
4. There will be a public hearing on Ordinance number 2023-1151 at the regular council meeting on Monday, July 10, 2023.

Vice Mayor McClure asked for comments from the board.

Commissioner Ogle thanked staff for work on budget.

Having no other comments received, the meeting was duly adjourned at 5:50 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER