

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JUNE 25, 2018, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Maples, Commissioner Watts, City Manager Teaster, City Recorder Clabo, City Attorney Wyrick, and interested citizens. Commissioner Ogle was absent.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Watts.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Maples, second by Vice Mayor McClure, it was unanimously approved to accept the bills as presented.

Old Business

Ordinance No. 1060 to make and fix the annual appropriations for the several departments of the City of Pigeon Forge, Tennessee for the fiscal year beginning July 1, 2018 and ending June 30, 2019 and to carry forward appropriations for prior year encumbrances was presented on the second reading. City Manager Teaster presented and highlighted various sections of the budget. Commissioner Maples stated that he wanted it disclosed that his wife Mary Hope works for the SMTDC and line items 110-47210-235-16, 110-47210-237-04, and 110-47210-280-09 in the department of tourism budget are budget lines for SMTDC. On a motion by Commissioner Maples, second by Vice Mayor McClure, and with all voting “aye” the motion was approved on the second reading.

Ordinance No. 1061 to set the tax rate for the 2018-2019 Fiscal Year at .20 per \$100 of all taxable property within the corporate limits of the City of Pigeon Forge, Tennessee was presented on the second reading. City Manager Teaster presented. On a motion by Commissioner Maples, second by Vice Mayor McClure, and with all voting “aye” the motion was approved on the second reading.

New Business

Discussion and consideration of property tax adjustments for FY 2017-2018 was presented for approval. City Recorder Clabo presented. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2018-2019 scope of work with Bohan for tourism advertising was presented for approval. Tourism Director Downey presented and stated that this had recently been presented at a work session. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2018-2019 scope of work with USDM for online tourism advertising was presented for approval. Tourism Director Downey presented. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of an agreement with Majority Opinion Research for the 2018-2019 marketing research program was presented for approval. Tourism Director Downey presented and noted that the scope of work would be in the amount of \$282,500. On a motion by Commissioner Maples, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2018-2019 service agreement with the Thomas Group for the tourism department was presented for approval. Tourism Director Downey presented and noted that the Thomas Group is responsible for selling ad space in department's travel planner, destination planner and meeting guide. On a motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of a proposal from Mills Marketing Group/Southern Destinations to represent Pigeon Forge at trade, travel, and military shows was presented for approval. Tourism Director Downey presented and noted that the contract was in the amount of \$6,800. On a motion by Vice Mayor, second by Commissioner Maples, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2018-2019 service agreement from Brochure Distribution Services was presented for approval. Tourism Director Downey presented and noted that the contract was in the amount of \$4,582. On a motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid for printing of the travel planner for the department of tourism was presented for approval. Tourism Director Downey presented and recommended the low bid from Continental Web Press at a cost of \$269,728. On a

motion by Commissioner Maples, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of an interlocal agreement between the City of Pigeon Forge Fire Department and the City of Gatlinburg Fire Department for automatic response of fire, rescue, and EMS services was presented for approval. Fire Chief Watson presented. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration to donate fire equipment to Wears Valley Volunteer Fire Department, Seymour Volunteer Fire Department and Clay County Emergency Management was presented for approval. Fire Chief Watson presented. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to donate the equipment as presented.

Discussion and consideration of an amendment to the exercise/fitness program agreement between the City of Pigeon Forge and LeConte Medical Center, Inc. was presented for approval. Parks and Recreation Director Goodwin presented and stated that the contract would be extended an additional three years to June 30, 2021. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the contract as presented.

Discussion and consideration to appoint Commissioner Ken Maples to the planning commission was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was approved to accept the appointment as presented. Commissioner Maples abstained from the vote.

Discussion and consideration to accept TDOT 5309 grant for the Pigeon Forge Trolley Department was presented for approval. Mass Transit Director Wilhoite presented and stated that the grant would be as follows: federal - \$42,353.36; state - \$4,335.56; and local - \$4,335.22. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. There will be a planning commission meeting on Tuesday, June 26, 2018 at 3:00 p.m. in the council room at city hall.
2. There will be a TDOT preconstruction meeting this Friday to discuss the upcoming parkway paving project in meeting room A of the city complex at 10:00 a.m.
3. City offices will be closed next Wednesday, July 4, 2018 to observe Independence Day.

Mayor Wear asked for comments from the board.

Mayor Wear and Commissioner Maples thanked staff for work on budget.

Commissioner Maples said that everyone involved with latest section of the greenway has done a great job.

Having no other comments received, the meeting was duly adjourned at 6:10 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER