

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JUNE 22, 2020, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Vice Mayor McClure called the meeting to order with the following in attendance: Commissioner Ogle, Commissioner Watts, Commissioner Maples, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Rowell and interested citizens. Mayor Wear was absent.

Vice Mayor McClure opened the meeting and led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Maples and second to motion by Commissioner Ogle.

Vice Mayor McClure asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the bills as presented.

Old Business

Ordinance No. 1094 to adopt the annual budget and tax rate for the fiscal year beginning July 1, 2020 and ending June 30, 2021 was presented on the second reading. Assistant City Manager Brackins presented and noted the few changes that had been made since the first reading. On a motion by Commissioner Maples, second by Commissioner Ogle, and with all voting “aye” the motion was approved on the second reading.

Ordinance No. 1097 to amend Ordinance No. 1076 annual appropriations for fiscal year 2019-2020 was presented on the second reading. City Recorder Clabo presented. On a motion by Commissioner Ogle, second by Commissioner Watts, and with all voting “aye” the motion was approved on the second reading.

New Business

Discussion and consideration of a change order from Charles Blalock and Sons for the LeConte Center pedestrian bridge and surface parking lot was presented for approval. Shap Stiles with Gresham Smith presented and noted a change order increase in the amount of \$62,305.20 and an extension of days to August 20, 2020. If project not

completed on that date, liquidated damages will be \$2,000 per day. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the change order as presented.

Discussion and consideration of bid for the construction/installation of the traffic signal at the intersection of Jess Wilson Road and Wears Valley Road was presented for approval. Alan Childers with Cannon & Cannon presented and recommended the low bid in the amount of \$255,305.80. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration of a change order from Stansell Electric for the traffic signal installation project as Teaster Lane and the new parking lot entrance was presented for approval. Steve Drummer with LSA Engineering presented and recommended the increase in change order of \$9,320.04 to balance bid quantities to quantities used in construction. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the change order as presented.

Discussion and consideration of bid for the purchase of salt for the public works department from Compass Materials was presented for approval. Public Works Director Miller presented and recommended the low bid as follows: 1) \$87.84 per ton picked up; and 2) \$90.84 per ton delivered. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the bid as presented.

Discussion and consideration of the 2020-2021 scope of work with Bohan for tourism advertising was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2020-2021 scope of work with Orange 142 for online tourism advertising was presented for approval. Tourism Director Downey presented. On a motion by Commissioner Watts, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of an agreement with Majority Opinion Research for the 2020-2021 marketing research program was presented for approval. Tourism Director Downey presented and noted that the scope of work would be in the amount of \$298,000. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2020-2021 service agreement with the Thomas Group for the tourism department was presented for approval. Tourism Director Downey presented. The Thomas Group is responsible for selling ad space in the department's travel planner, destination planner and meeting guide. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration of the 2020-2021 service agreement from Brochure Distribution Services was presented for approval. Tourism Director Downey presented and noted that the contract was in the amount of \$5,162. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Manager’s report included the following:

1. The Planning Commission will meet on Tuesday, June 23, 2020 at 3:00 p.m. in the city council room at city hall.
2. City offices will be closed next Friday, July 3, 2020 to observe Independence Day.
3. There will be a bid opening on July 9, 2020 at 2:00 p.m. at the transit office regarding the construction of a new transit building.
4. There will be a public hearing at the regularly scheduled council meeting on Monday, July 13, 2020 at 5:30 p.m. regarding Ordinance No. 1095 and 1096.

Vice Mayor McClure asked for comments from the board.

Having no comments received, the meeting was duly adjourned at 5:55 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER