

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JUNE 22, 2015, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Maples, Commissioner Ogle, City Manager Teaster, City Recorder Clabo, City Attorney Gass, and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Brackins and second to motion by Vice Mayor McClure.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the bills as presented.

Old Business

Ordinance No. 1002 to set the tax rate for the 2015-2016 fiscal year at \$.20 per \$100 of all taxable property within the corporate limits of the City of Pigeon Forge, Tennessee was presented on the second reading. City Manager Teaster presented. On a motion by Vice Mayor McClure, second by Commissioner Maples, and with all voting "aye" the motion was approved on the second reading.

Ordinance No. 1003 to make and fix the annual appropriations for the several departments of the City of Pigeon Forge, Tennessee for the fiscal year beginning July 1, 2015 and ending June 30, 2016 and to carry forward appropriations for prior year encumbrances was presented on the second reading. City Manager Teaster gave an overview of the budget. On a motion by Commissioner Ogle, second by Vice Mayor McClure, the motion was approved on the second reading. Commissioner Maples noted that he was in favor of the overall budget but wanted to abstain from line items 47210-235-17, 47210-236-06, and 47210-280-11 in the tourism budget.

Ordinance No. 1004 to amend Ordinance No. 984 annual appropriations for fiscal year 2014-2015 was presented on the second reading. City Recorder Clabo discussed the amendment. On a motion by Commissioner Brackins, second by Vice Mayor McClure, and with all voting "aye" the motion was approved on the second reading.

New Business

Discussion and consideration of an agreement with The Thomas Group for sales promotion and ad production for the 2015 travel planner was presented for approval. Tourism Director Downey presented and noted that the group would be responsible for selling ad space in department's Travel Planner, Destination Planner, Value Card, and any co-op programs for the group tour/convention/meetings market. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2015-2016 scope of work with Bohan for tourism advertising was presented for approval. Tourism Director Downey noted that this scope of service is included in line 237 of the tourism budget. On a motion by Commissioner Brackins, second by Commissioner Maples, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of the 2015-2016 scope of work with USDM for online tourism advertising was presented for approval. Tourism Director Downey presented and stated that this work would be billed at \$2,635,000. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of an agreement with Majority Opinion Research for the 2015-2016 marketing research program was presented for approval. Tourism Director Downey presented and stated that the scope of work would be in the amount of \$247,000. On a motion by Commissioner Maples, second by Vice Mayor McClure, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of a contract to lease three Tennessee State Welcome Center kiosk spotlight packages was presented for approval. Tourism Director Downey presented and stated that the kiosks are located at I-75 S. Jellico Welcome Center, I-75 N. Chattanooga Welcome Center, and I-81 Bristol Welcome Center. The total cost for a one year lease is \$19,890. On a motion by Commissioner Ogle, second by Commissioner Brackins, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of a contract with BDS for 2015-2016 brochure distribution was presented for approval. Tourism Director Downey presented and stated that the contract would be in the amount of \$5,235. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved accept the agreement as presented.

Discussion and consideration of a proposal for Mills Marketing Group/Southern Destinations to represent Pigeon Forge at trade, travel, and military shows was presented for approval. Tourism Director Downey presented and stated that the contract would be in the amount of \$5,080. On a motion by Commissioner Brackins, second by Commissioner Maples, it was unanimously approved to accept the agreement as presented.

Discussion and consideration of bids for old equipment to be sold and removed from the old wastewater treatment plant was presented for approval. Martin Cross with Veolia presented and stated that it was recommended that all bids be rejected. In addition, public works was requesting generator be moved to fleet maintenance department to be used as a backup and remaining items not bid be taken in for scrap. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to reject the bids and accept the requests as presented.

Discussion and consideration of the Sevier County Transportation Plan was presented for approval. City Manager Teaster presented. On a motion by Commissioner Maples, second by Commissioner Brackins, it was unanimously approved to accept the plan as presented.

Discussion and consideration of a proposal for Ramboll Environ for stream assessment for the new NPDES permit for the new wastewater plant was presented for approval. Martin Cross with Veolia presented and noted that he recommended the least expensive proposal in the amount of \$9,170. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the proposal as presented.

Manager’s report included the following:

1. There will be a planning commission on Tuesday, June 23, 2015 at 3:00 p.m. in the council room at city hall.
2. There will be a beer board meeting on Wednesday, June 24, 2015 at 11:00 a.m. in the council room at city hall.
3. There will be a public hearing on Ordinance No. 1005 and 1006 on Monday, July 13, 2015.
4. City offices will be closed Friday, July 3, 2015 to observe Independence Day.

Mayor Wear asked for comments from the board.

Commissioner Brackins thanked street department for fixing pot holes on Rena Street.

Commissioner Maples thanked staff for keeping the medians clean.

Commissioner Ogle wished everyone a good July 4th.

Having no other comments received, the meeting was duly adjourned at 6:05 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER