

**MINUTES OF  
CITY COMMISSION MEETING  
MONDAY, APRIL 24, 2023, 5:30 P.M.  
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Ogle, Commissioner Watts, Commissioner Whaley, City Manager Teaster, Assistant City Manager Brackins, Assistant Finance Director Baiamonte, City Attorney Rowell, and interested citizens. City Recorder Clabo was absent.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

**REGULAR MEETING**

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Watts.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the bills as presented.

**Old Business**

**Ordinance No. 2023-1145** to close and abandon .57 acres of R.O.W. located along the new Jake Thomas Road and .42 acres adjoining a 14.4 acre tract and be incorporated into said tract was presented on the second reading. Assistant City Manager Brackins presented. On a motion by Vice Mayor McClure, second by Commissioner Watts, and with all voting "aye" the motion approved on the second reading.

**New Business**

Discussion and consideration of a utility relocation contract with TDOT relating to the Spur bridge project was presented for approval. Will Littlejohn with Cannon & Cannon presented and recommended the contract which is fully reimbursable by TDOT. On a motion by Commissioner Watts, second by Commissioner Whaley, it was unanimously approved to accept the contract as presented.

Discussion and consideration to accept and enter into a grant contract with TDEC for the collaborative and non-collaborative drinking water projects was presented for approval. Assistant City Manager Brackins presented and recommended the grant in the amount of \$1,335,432.17 for the collaborative project and in the amount of \$135,769.81 for the non-collaborative project. On a motion by Vice Mayor McClure, second by Commissioner Whaley, it was unanimously approved to accept the contract as presented.

Discussion and consideration of two consulting contracts with Community Development Partners, LLC for professional grant administrative consulting services relating to the TDEC-ARPA collaborative and non-collaborative grants was presented for approval. Assistant City Manager Brackins presented and recommended the collaborative contract in the amount of \$75,000.00 and the non-collaborative contract in the amount of \$9,700.00. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the contracts as presented.

Discussion and consideration of bid for the 2023 Patriot Festival Fireworks for the Department of Tourism from Pyro Shows was presented for approval. Special Events Manager Elder presented and recommended the sole build in the amount \$30,000.00. On a motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid for stage, lighting and sound for the 2023 Patriot Festival for the Department of Tourism from RCS Productions was presented for approval. Special Events Manager Elder presented and recommended the sole build in the amount \$39,463.00. On a motion by Commissioner Whaley, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase a compact excavator for the Utility Department from Viking Equipment utilizing the statewide contract was presented for approval. Public Works Director Miller presented and recommended the purchase in the amount \$84,033.74. On a motion by Commissioner Ogle, second by Commissioner Whaley, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase maintenance Public Safety Software for the Police Department from Southern Software was presented for approval. Police Chief Catlett presented and recommended the sole source purchase in the amount \$31,491.00. On a motion by Commissioner Whaley, second by Vice Mayor McClure, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to apply for a 5311 Federal grant for the Mass Transit Department to purchase two trolleys and other capital projects was presented for approval. Mass Transit Director Wilhoite presented the request in the amount of \$957,080.00 with a local portion of \$168,444.00. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase a Chevrolet 1500 Crew cab for the Community Development Department for Stormwater from Champion Chevrolet was presented for approval. Community Development Director Taylor presented and recommended the low bid in the amount \$46,260.00. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid to purchase a new bowling lane machine for the Community Center from Ace Mitchell Bowlers Mart was presented for approval. Parks & Recreation Director Goodwin presented and recommended the sole bid in the amount of \$35,000.00 with a trade-in allowance of \$11,000.00 making the final cost \$24,000.00. On a

motion by Commissioner Watts, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration of bid for re-roofing the Special Events office building for the Building Maintenance Department from Horner Building Co., LLC was presented for approval. Parks & Recreation Director Goodwin presented and recommended the low bid in the amount of \$29,750.00. On a motion by Commissioner Whaley, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Manager’s report included the following:

1. The Planning Commission will meet on Tuesday, April 25, 2023 at 3:00 p.m. in the city council room at city hall.
2. The Beer Board will meet on Wednesday, April 25 at 11:00 a.m. in the city council room at city hall.
3. The Spring Parade will be Friday, April 28, 2023 at 5:00 p.m.
4. City Manager Teaster requested approval from the board to move forward with an engineering agreement to provide utilities to Jayell Road. On a motion by Vice Mayor McClure, second by Commissioner Whaley, it was unanimously approved to accept the request a presented.

Mayor Wear asked for comments from the board.

Having no comments received, the meeting was duly adjourned at 5:50 p.m.

APPROVED: \_\_\_\_\_  
MAYOR

ATTEST: \_\_\_\_\_  
CITY RECORDER