

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, MARCH 11, 2013, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Commissioner Robinson, City Manager Teaster, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Robinson.

Mayor Wear asked if there were any comments from citizens.

Rhonda Norris stated that her son was attacked on the trail next to the community center on November 15, 2012. She stated she would like more security for the community center and asked that the fort that has been built next to the trail be removed.

Don Denney thanked the City for the police and fire department as a recent call at Oakmont Resort was handled very well.

James Overstreet stated he was disappointed in the last meeting where council did not act to control zoning issues.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was approved to accept the bills as presented. Commissioner Robinson noted that he was for the normal bills but opposed items in question that are not bid.

Old Business

There was no old business.

New Business

Discussion and consideration to outsource the utility billing process, and allowing online bill pay utilizing ARISTA was presented for approval. Finance Director Clabo stated that proposals had been received and it was recommended to use ARISTA with a proposed cost of \$0.51 per piece. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the proposal as presented.

Discussion and consideration of bid to purchase road striping from Volunteer Highway to mark and stripe City streets was presented for approval. Public Works Director Miller presented and recommended Volunteer Highway with the following bid: 1) white/yellow solid line per mile - \$395; 2) broken white/yellow lines per mile - \$395; 3) dash white lineage (crows feet) - \$2,500; and 4) white/yellow plastic pavement marking – a) thermoplastic marking - \$2,500; b) thermoplastic spray - \$1,650. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the bid as presented.

Discussion and consideration to utilize Corporate Strategies by Skill Path for the Department of Tourism's Guest Excellence Program was presented for approval. Executive Director of Tourism Downey stated three quotes had been received and he recommended the low quote from Corporate Strategies by SkillPath at a low quote of \$4,500 + lodging/meals. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase beverage products from Pepsi Beverage Company for concession drinks for Parks and Recreation was presented for approval. Parks and Recreation Director Wilbanks stated that three bids had been received and he recommended the low bid from Pepsi Beverage Company in the amount of \$26,763.90. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase five scoreboards from Daktronics for Wear Farm City Park was presented for approval. Parks and Recreation Director Wilbanks stated that six bids had been received and he recommended the low bid from Daktronics Inc. at a cost of \$4,125 each or a total of \$20,625. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of naming rights program for various recreation facilities from the Forever Parks Foundation was presented for approval. President of Forever Parks Foundation Keith Whaley presented and read the mission statement of the foundation. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid to purchase 12,000 stackable chairs for the LeConte Center from Daniel Paul Chairs, approving a down payment of 50% when the order is placed and approval to purchase additional chairs at the bid price as needed was presented for approval. Mike Wilds stated that six bids had been received and it was recommended to award bid to Daniel Paul Chairs with a low bid of \$39.50 per chair plus \$2,000 for attic stock for a total of \$476,000. On a motion by Vice Mayor McClure, second by Commissioner Robinson, it was unanimously approved to accept the bid as presented.

Discussion and consideration of a change order for the Trolley Center site preparation from Charles Blalock and Sons extending the completion date from February 1, 2013 to March 31, 2013 due to weather was presented for approval. Jeff McElroy with Gresham Smith and Partners presented and stated the rain had made it difficult to stay on time. On a motion by Vice Mayor

McClure, second by Commissioner Brackins, it was approved to accept the change order as presented. Commissioner Reagan abstained from the vote.

Discussion and consideration of bid to purchase collection system rehabilitation CCTV equipment from R.S. Technical was presented for approval. Martin Cross with Veolia Water presented and noted that four bids had been received and he recommended the low bid from R.S. Technical in the amount of \$126,233.95. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bid as presented.

Discussion and consideration of proposal from CDM Smith for a engineering services/concept plan for phase 2 of Jake Thomas Road at a cost of \$53,000 was presented for approval. The amount is unbudgeted and will be paid for out of fund balance. Bob Bowers with CDM Smith stated that this concept plan would connect Teaster Lane to Veterans Boulevard. Commissioner Robinson asked if the plan was to move forward with the project. City Manager Teaster explained that this could be used to answer questions and help with funding request. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. A beer board meeting has been scheduled for Wednesday March 27, 2013 at 11:00 a.m. in the council room at city hall.
2. There will be a planning commission meeting on Tuesday March 26, 2013 at 3:00 p.m. in the council room at city hall.
3. The grand opening for the new city park will be Friday March 22, 2013.
4. The ETSU Sevier campus will have a grand opening on Wednesday March 27, 2013 from 12:00 p.m. to 2:00 p.m.
5. The Quiltfest event has kicked off today.

Mayor Wear asked for comments from the board.

Having no comments received, the meeting was duly adjourned at 6:00 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER