

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JANUARY 14, 2019, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Maples, Commissioner Ogle, Commissioner Watts, City Manager Teaster, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Wyrick, and interested citizens.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Vice Mayor McClure and second to motion by Commissioner Ogle.

Mayor Wear asked if there were any comments from citizens.

John Mayberry expressed his concern over the intrusion of overnight rentals and if they are legal. Community Development Director Taylor noted that he has met with two people and currently reviewing their applications.

No other comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the bills as noted.

Old Business

There was no old business.

New Business

Ordinance No. 1069 to amend the zoning map of Pigeon Forge, Tennessee by rezoning portion of parcel 23.16 of tax map 0951 and private road R-O-W from R-1 (low density residential) district to R-2 (high density residential) district was presented on the first reading. Community Development Director Taylor presented. On a motion by Vice Mayor McClure, second by Commissioner Maples, and with all voting “aye” the motion was approved on the first reading.

Ordinance No. 1070 to amend the zoning ordinance of Pigeon Forge, Tennessee by changing the section number for “off-premise canvass (opc) stations” from section

415 to section 416 was presented on the first reading. Community Development Director Taylor presented. On a motion by Commissioner Maples, second by Commissioner Ogle, and with all voting "aye" the motion was approved on the first reading.

Discussion and consideration to authorize the Mayor to execute a quit claim deed for a land swap with LKM properties for property along Henderson Springs Road was presented for approval. Assistant City Manager Brackins presented. Motion was made by Commissioner Maples and seconded by Vice Mayor McClure. After discussion, a friendly amendment was made by Commissioner Maples and seconded by Vice Mayor McClure to make sure utility easements were obtained prior to closing. The motion was unanimously approved to accept with amendment as noted.

Discussion and consideration to accept a grant from TDOT for a digital trunked radio system for the trolley department and to purchase the radio system utilizing the statewide contract was presented for approval. Mass Transit Wilhoite presented and stated that the grant was in the amount of \$299,762.96. This will be a 75 percent state match and 25 percent local match. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the grant as presented.

Discussion and consideration to accept a grant from TDOT for the ITS technology project for the trolley department was presented for approval. Mass Transit Director Wilhoite presented and stated that the grant was in the amount of \$2,100,000. This will be a 75 percent state match and 25 percent local match. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the grant as presented.

Discussion and consideration of bid to purchase trolley brochures and maps for the trolley department for Interstate Graphics of Morristown, TN was presented for approval. Mass Transit Director Wilhoite presented and recommended the low bid in the amount of \$9,245. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the bid as presented.

Discussion and consideration to accept an FTA 5339 grant for the purchase of up to four trolleys for the trolley department was presented for approval. The amount of each trolley would be \$262,668.40. The allocation would be 85 percent federal, 7.5 percent state, and 7.5 percent local. On a motion by Commissioner Maples, second by Commissioner Ogle, it was unanimously approved to accept the grant as presented.

Discussion and consideration to purchase two traffic signal cabinets and one traffic camera for the street department from Transportation Control Systems was presented for approval. This is considered a sole source item. Street Department Supervisor Bradley presented and stated that the cabinets would be \$14,531 each and the traffic camera would be \$19,485 for a total of \$48,547. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the purchase as presented.

Discussion and consideration to purchase a new automated control system for the HVAC system at the Community Center from Tran Building Advantage was presented for approval. This is considered a sole source item. Parks and Recreation Director Goodwin presented and stated that the purchase was in the amount of \$27,857. On a motion by Vice Mayor McClure, second by Commissioner Ogle, it was unanimously approved to accept the request as presented.

Discussion and consideration of a proposal from Community Planning Assistance for Wildfire for the fire department for the Spring Community Planning Wildfire Conference was presented for approval. Fire Chief Watson presented and stated that the cost would be \$31,870. On a motion by Commissioner Maples, second by Commissioner Watts, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase 7 sets of turnout gear for the fire department utilizing the HGAC bid from NAFECO was presented for approval. Fire Chief Watson presented and recommend the purchase in the amount of \$2,816 per set for a total of \$19,712. On a motion by Vice Mayor McClure, second by Commissioner Maples, it was unanimously approved to accept the request as presented.

Discussion and consideration to purchase 2 mobile radios and 4 portable radios for the fire department from Land Air Communications utilizing the statewide contract was presented for approval. Fire Chief Watson presented and recommended the purchase in the amount of \$13,221.91. On a motion by Commissioner Ogle, second by Commissioner Maples, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of bid to purchase heavy vehicle stabilization equipment for Emergency Vehicle Specialist for the fire department utilizing the Tennessee Highway Safety Office grant was presented for approval. Fire Chief Watson presented and stated that the purchase was in the amount of \$19,994.30. On a motion by Commissioner Watts, second by Commissioner Maples, it was unanimously approved to accept the purchase as presented.

Discussion and consideration of the 2019 spring/summer media plan for the department of tourism was presented for approval. David Bohan and Tony Gerstner with Bohan were in attendance to discuss. Mr. Gerstner discussed the engagement plan in different markets. On a motion by Vice Mayor McClure, second by Commissioner Watts, it was unanimously approved to accept the contract as presented.

Discussion and consideration of the Tennessee Department of Tourist Development European partnership for advertising for the department of tourism was presented for approval. Tourism Director Downey presented and stated that the contract would be in the amount of \$20,000. On a motion by Commissioner Ogle, second by Vice Mayor McClure, it was unanimously approved to accept the contract as presented.

Manager's report included the following:

1. There will be a beer board meeting on January 23, 2019 at 11:00 a.m. in the council room at city hall.
2. There will be a planning commission meeting on January 22, 2019 at 3:00 p.m. in the council room at city hall.
3. City offices will be closed for Martin Luther King Jr. Holiday on January 21st.
4. There will be a reception tomorrow January 15th for Mable Ellis that is retiring from 4:00 p.m. to 6:00 p.m. at the community center.
5. Would like to get retroactive approval for painting recently paved streets with necessary markings. On a motion by Commissioner Maples, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Mayor Wear asked for comments from the board.

Having no comments received, the meeting was duly adjourned at 6:50 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER