

**MINUTES OF
CITY COMMISSION MEETING
MONDAY, JUNE 9, 2014, 5:30 P.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Mayor Wear called the meeting to order with the following in attendance: Vice Mayor McClure, Commissioner Brackins, Commissioner Reagan, Assistant City Manager Brackins, City Recorder Clabo, City Attorney Gass, members of the press and interested citizens. Commissioner Ogle and City Manager Teaster were absent.

Mayor Wear opened the meeting and Vice Mayor McClure led in the pledge of allegiance.

REGULAR MEETING

The minutes were unanimously approved following motion by Commissioner Brackins and second to motion by Vice Mayor McClure.

Mayor Wear asked if there were any comments from citizens.

No comments were received.

The authorization for the payment of bills was presented for approval. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the bills as presented.

Old Business

There was no old business.

New Business

Ordinance No. 983 to set the tax rate for the 2014-2015 fiscal year at \$0.20 per \$100 of all taxable property within the corporate limits of the City of Pigeon Forge, Tennessee was presented on the first reading. It was noted that the tax rate had not changed from the previous year. On a motion by Vice Mayor McClure, second by Commissioner Brackins, and with all voting "aye" the motion was approved on the first reading.

Ordinance No. 984 to make and fix the annual appropriations for the several departments of the City of Pigeon Forge, Tennessee for the fiscal year beginning July 1, 2014 and ending June 30, 2015 and to carry forward appropriations for the prior year encumbrances was presented on the first reading. Assistant City Manager Brackins and City Recorder Clabo gave an overview of the budget. On a motion by Commissioner Brackins, second by Vice Mayor McClure, and with all voting "aye" the motion was approved on the first reading.

Ordinance No. 985 to amend Ordinance No. 963 annual appropriations for fiscal year 2013-2014 was presented on the first reading. City Recorder Clabo discussed the amendment. On a motion by Vice Mayor McClure, second by Commissioner Brackins, and with all voting "aye" the motion was approved on the first reading.

Discussion and consideration of a contract with East Tennessee Development District for providing local planning advisory services for fiscal year 2014-2015 was presented for approval. Community Development Director Taylor presented and stated that the contract would be in the amount of \$10,175. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the contract as presented.

Discussion and consideration of a management agreement with the Ripken Experience Pigeon Forge was presented for approval. City Attorney Gass presented and summarized the agreement. It was noted that the agreement would be for 10 years and the City would own the facility. City Attorney Gass stated that he was recommending council to approve this concept version of the agreement and any further changes made would be in the City's favor. It was noted that language needed to be added to include working with the housing bureau in Pigeon Forge. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote.

Discussion and consideration of an agreement with SSR for the design services and related geotechnical/environmental services for a new water tank to service the Jake Thomas Road area was presented for approval. Herby Rader with SSR presented and stated that the agreement would be in the amount of \$178,500. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was approved to accept the request as presented. Commissioner Reagan abstained from the vote.

Discussion and consideration of an agreement with Gresham Smith and Partners for engineering services for the LeConte Center/City Parking Lot Way Finding Program was presented for approval. It was noted that the amount is unbudgeted. Jason Brady with Gresham Smith presented and stated that the services would not exceed \$21,052. On a motion by Vice Mayor McClure, second by Commissioner Brackins, it was unanimously approved to accept the request as presented.

Discussion and consideration of bid for oil, grease and lubricants for the Fleet Maintenance Department from Universal Total Lubricants was presented for approval. Public Works Director Miller presented and stated that Universal Total Lubricants was the overall low bidder and recommended buying all bid supplies from them since some equipment and pumps would have to be installed. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept bid as presented.

Discussion and consideration of bid for salt for the Street Department from Compass Minerals International was presented for approval. Public Works Director Miller presented and stated that the low bid was in the amount of \$87.70 per ton. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the bid as presented.

Discussion and consideration to purchase two 2015 F-250 4 wheel drive pickups via state contract from Golden Circle Auto Group was presented for approval. The amount is unbudgeted. Public Works Director Miller presented and stated that the two vehicles were in the amount of \$31,757.62 for a total of \$63,515.24. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration of a written Title VI program for the Trolley Department was presented for approval. Mass Transit Director Marine presented and stated that adoption of this policy should bring the trolley department into compliance. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Discussion and consideration of a purchasing and procurement policy for the Trolley Department was presented for approval. Mass Transit Director Marine presented and stated that adoption of this policy should bring the trolley department into compliance. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration of a 5311 grant contract with TDOT to construct tram or trolley shelters was presented for approval. Mass Transit Director Marine presented and stated that the grant would be in the amount of \$47,480 with a \$37,984 federal share and a \$4,748 state and local share. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the grant as presented.

Discussion and consideration of bid to sell a surplus trolley to MBR Asset Management Corp. in the amount of \$5,111 was presented for approval. Mass Transit Director Marine presented and stated that only one bid had been received in the amount of \$5,111.00. On a motion by Vice Mayor McClure, second by Commissioner Reagan, it was unanimously approved to accept the request as presented.

Discussion and consideration of property tax adjustment for fiscal year 2013-2014 was presented for approval. City Recorder Clabo presented and stated that the adjustment for all properties was in the amount of \$1,209.84. On a motion by Commissioner Brackins, second by Vice Mayor McClure, it was unanimously approved to accept the request as presented.

Manager's report included the following:

1. Would like to have a work session on June 11, 2014 at 4:00 p.m. to discuss Tourism items.
2. Would like to have a work session on June 17, 2014 at 4:00 p.m. to discuss the budget.

Mayor Wear asked for comments from the board.

Commissioner Reagan wanted everyone to know that he supported the Ripken project but the reason he abstained from the vote was because he owns property close to where this project will be located.

Having no other comments received, the meeting was duly adjourned at 6:15 p.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER