

**MINUTES OF
CITY COMMISSION WORK SESSION
WEDNESDAY, JANUARY 5, 2011, 9:00 A.M.
CITY HALL, PIGEON FORGE, TENNESSEE**

Present were Mayor Whaley, Vice Mayor McClure, Commissioner Brackins, Commissioner Robinson, Commissioner Wear, City Manager Teaster, City Recorder Clabo, City Attorney Gass, and interested parties.

Items discussed were as follows.

1. **Review and discussion of the 2009-2010 fiscal year audit** – Larry Elmore and Barrett Simonis with Pugh & Company were in attendance to present the annual report. Mr. Elmore mentioned the cooperation received from City staff and discussed the audit committee letter, A-133 letter and also new accounting statement number 53. Mr. Simonis advised that a clean opinion was being issued. He highlighted various parts of the report and noted that no findings were noted in the Internal Control Report and a clean opinion was issued for the Single Audit.

Following discussion, council agreed to put on upcoming agenda.

2. **Review and discussion of a proposed new wastewater treatment plant project** – Assistant City Manager Brackins explained the three proposed land options including Jess Davis property, Kennedy property, and Wear property using reuse technology or having a force main with related costs. Each option was discussed noting advantages and disadvantages. Kenny Diehl with SSR discussed force main option and reuse technology in greater detail. Questions asked and discussed included a capacity assurance plan (CAP), potential odor issues, capacity issues during peak times with reuse option, maintenance issues with reuse technology, operational costs of reuse, and moving existing park. Commissioners generally spoke in favor of Wear property with reuse option based on cost projections. City Attorney Gass stated if council decided to move forward with reuse technology at Wear property, items needed for upcoming agenda would need to include modifying plan with SSR to design plant with reuse technology, authorizing City Manager Teaster to commit up to certain amount for land acquisition, and obtain an appraisal on proposed Wear property.

Following lengthy discussion, council agreed to put items mentioned by City Attorney Gass on upcoming agenda.

3. **Review and discussion of mid-year pay increase for employees** – City Manager Teaster explained that council had asked for an update of budget

projections based on the first six months in order to consider salary increases. It was noted that revenues were up and based on projections, salary increases could be considered.

Following discussion, council agreed to put on upcoming agenda for consideration.

- 4. **Discussion of adding Steering Committee members for booking engine**
– City Manager Teaster stated that the Tourism Advisory Board would like to make recommendations for adding four members to the Steering Committee.

Following discussion, council agreed to put on upcoming agenda for consideration.

After general discussion, the meeting was duly adjourned at 11:25 a.m.

APPROVED: _____
MAYOR

ATTEST: _____
CITY RECORDER